

University of Rome “Tor Vergata”

From zero to hero: Presentation & Microsoft Powerpoint

The goal of this course is to give students the tools to create great presentations and be “insanely great in front of any audience”.

Lesson	Date	Subjects	Room
Unit 07	22/02/2018 3-7 pm	<ul style="list-style-type: none"> What happened in the previous lessons Prepare and deliver a presentation 	P3
Unit 08			
Unit 09	01/03/2018 3-7 pm	<ul style="list-style-type: none"> Prepare and deliver a presentation 	P3
Unit 10			
Unit 11	08/03/2018 3-7 pm	<ul style="list-style-type: none"> Elements of body language Prepare and deliver a presentation 	P3
Unit 12			
Unit 13	15/03/2018 3-7 pm	<ul style="list-style-type: none"> Prepare and deliver a presentation 	P3
Unit 14			
Unit 15	22/03/2018 3-7 pm	<ul style="list-style-type: none"> Review session Q&A Prepare and deliver a presentation 	P3
Unit 16			
Unit 17	29/03/2018 3-7 pm	<ul style="list-style-type: none"> Exam simulation 	P3
Unit 18			

The exam will be taken in computer labs of the University with the program Microsoft Office 2013.