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## YWCA Foyer Abbreviated Rules

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### Rules for Admission

*Italian and foreign guests must have a Y.W.C.A. membership card; it costs €10 and is valid for 12 months from the date of issue.*

*A cautionary deposit of €260 will be requested at the time of arrival and will be returned at the end of the guests' stay as long as there are no deductions to make for damages or unpaid rental fees.*

*Guests should let the YWCA staff know about any food allergies and be prepared to provide medical certification.*

*Guests wishing to leave the Foyer for one or more nights should advise the Reception staff. Reception hours are from Monday to Friday 8:00am to 10:00pm; from 9.00am to 8:00pm on Saturday; from 9.00am to 2:00pm on Sundays and holidays.*

*No one can stay in the Foyer without the direct permission of the Foyer Management.*

*Guests must allow the Foyer Management, cleaning staff and repair workers to enter their rooms.*

*Guests must abide by the general rules of civil co-habitation.*

### The Rental Fee

*The monthly rental fee is due within the first five days of each month and can be paid in the following ways: cash, check, bank transfer, postal order, credit card, debit card.*

*When the guests decide to leave the Foyer definitely, they should inform the Foyer Management at least 30 days prior to the intended date of departure. Should the minimum notice not be given, a penalty fee will be required.*

*Rome's tourist accommodation tax amounts to €3,50 per day for short stays or, for a maximum of ten days, €35 per year for guests who write a statement indicating that they are in Rome for work and/or study purposes. The full amount will be requested at the time of arrival.*

### Internal Rules

*Guests may not smoke in the bedrooms.*

*Use of radios and televisions is not permitted after 11:30pm.*

*The library and the study room on the first floor can be used until 11:00pm. The key must then be brought back to the Foyer Reception.*

*The use of stoves or electric water boilers is prohibited in the bedrooms.*

*Parents and friends may not stay the night in the bedrooms or be allowed to visit the bedrooms during the day.*

*Guests will be expected to clean their own rooms.*

*Guests returning to the Foyer after midnight should make arrangements with the Reception prior to leaving in order to take the key to the main door of the building. The key must be returned to the Reception no later than noon the following day.*

*Disciplinary actions will be taken and penalty fines may be required if guests do not follow the rules.*

*Breakfast is served daily from 7:30am to 9:00am; dinner is served daily from 7:30pm to 8:30pm. Meals are not served on Sundays and holidays.*