

EVALUATION - GRAMMATICAL AND LEXICAL ACCURACY

Date of presentation:

Presentation group (A, B, C):

Name of student doing the presentation:

Subject of presentation:

*Please look at mistakes and grammar during the talk **and** on the slides*

Mistakes in grammar:

Mistakes in vocabulary:

SIGNED:

EVALUATION - ORGANISATION OF THE ARGUMENT

Date of presentation:

Presentation group (A, B, C):

Name of student doing the presentation:

Subject of presentation:

Did the presenter introduce themselves? *Give specific examples of problems if possible*

Was the purpose/ of the talk outlined at the start? *Give specific examples of problems if possible*

Were the presenter's ideas supported by evidence? *Give specific examples of problems if possible*

Were the slides explained clearly (for non-experts)? *Give specific examples of problems if possible*

Signposting – were there good transitions from one part of the talk to the next? *Give specific examples of problems if possible*

Was the conclusion done properly? *Give specific examples of problems if possible*

Was the timing of the talk right (between 10 and 15 minutes)?

SIGNED:

EVALUATION – SOUND AND CLARITY

Date of presentation:

Presentation group (A, B, C):

Name of student doing the presentation:

Subject of presentation:

Did the talk sound natural or did it sound memorised? *Give specific examples of problems if possible.*

Did the speaker speak with enthusiasm? *Give specific examples of problems if possible.*

Did the speaker project his/her voice? Was the volume consistent? Could everyone hear the speaker? *Give specific examples of problems if possible.*

Would this talk have been understood by a non-Italian speaker? *Give specific examples of problems if possible*

Was the pronunciation clear? What mistakes did you notice? Did this effect comprehensibility? *Give specific examples of problems if possible*

Were there any mistakes in stress? *Give specific examples of problems if possible*

Was the speed good? Too fast? Too slow? About right? *Give specific examples of problems if possible*

SIGNED:

EVALUATION – PRESENTATION SKILLS

Date of presentation:

Presentation group (A, B, C):

Name of student doing the presentation:

Subject of presentation:

Was the presenter standing still? Were there distracting movements or gestures? *Give specific examples of problems if possible*

Did the presenter make eye contact with the audience consistently? *Give specific examples of problems if possible*

Did the presenter manage the computer well? *Give specific examples of problems if possible*

Was the presenter using notes? Did this affect the presentation? *Give specific examples of problems if possible*

Slides - *give specific examples of problems if possible*

- were there enough? too many? too few?
- were they readable? was the font size right? was the content visible at a distance?
- was there too much information on the slides?
- was the language on the slides clear and understandable

Handout (if used) - *give specific examples of problems if possible*

- did the presenter give the audience time to read the handout?
- did the presenter refer the audience to the handout during the talk

Were questions answered properly? *Give specific examples of problems if possible*

Was the audience interested?

SIGNED: