

**DISTANCE LEARNING MODE ON – HOW TO SURVIVE AND SUCCEED IN THE COURSE**

Dear students,

this storm shall to pass too, in the middle we have to dance while rain falls on our heads.

In this memorandum, I would like to fix some mandatory rules that **MUST** be respected from each of you. The following rules are established also for me. Someone knows me since his/her bachelor studies. My mantra is “Bring respect to me and I will give you back the same, or even more”.

Above all, during lectures, the following actions will be absolutely forbidden:

1. To mute me, at any stage of the lecture;
2. Leave the lecture for more than consecutive 10 minutes. 10 minutes after lecture starting, I will capture a snapshot of attendants. Then, randomly, I will mention some of you in the chat. If you do not answer within 10 minutes, I will consider you absent for that lecture. As known, the attendance is not mandatory and I hope that each lecture will be available also offline watching at recorded videos. By the way, I strongly appreciate those students will attend at least the 75% of live scheduled lectures;
3. Make oral questions without a preliminary booking and only in case of urgent need. Apologize for this, but I expect to have during the lectures 30 or more students, on average, on call. We cannot manage live Q&A without any rules. We solve the problem as follows: during the lecture any enquiry will be posted on the public chat. Some questions, if I think they are crucial to go on, will be addressed during the lecture; some others will be solved later, at the end of the lecture and, in any case, before the following lecture. At last, if you absolutely need to make an oral question, simply send a smile on the channel chat and I will leave you the floor as soon as possible.

Other important issues:

1. Some lectures will be held by others (alone or with me). The rules remain exactly the same. In addition, it is possible that some lectures will be held out of teams, using other live-meeting tools (zoom, meet or others). To this regard you will be timely informed to make you ready to follow;
2. Teams will be used also as office hours’ tool. To this regard, please do not full my e-mail box. Rather, type me on the private chat on teams. You can ask for issues and doubts on a continuing basis. Depending my workload, you could be answered immediately or later. Be conscious, avoid shallowly questions. If I will see a questions overflow, I will fix more stringent rules;
3. In order to keep safe the connection during the lectures, please, once you stay-in, exclude your camera and mute yourself. These actions relieve the burden on the central storage server considerably;
4. If something is going wrong during the connection, please inform me immediately. This is the only case where you can intervene in real time through voice.
5. Usually, the lecture will start 15mins after the established time and will finish 15mins before the established end. In the middle, if needed, one break of 15mins (repeat with me: 15 mins, 15 mins, 15 mins...no more!) will occur. Thus, do not connect in late and/or leave connection early.
6. Randomly, I can call some of you to switch on his/her camera asking to deliver to the class some refreshment or for a live-check aimed at verifying you correctly understood important

issues/concepts. To this end, please, dress fairly (very basic clothes are ok) and keep high your attention on a continuing basis.

7. All materials related to the course will be uploaded on the course webpage (except for recorded lectures, which will be found on teams). Thus, to ensure you have all the necessary materials for studying, the official source is the course webpage. Any complaint about the lacking of materials on teams will be ignored/sanctioned.
8. All other common-sense rules not explicitly listed above.

If you think there are other important aspects or rules that have the potentiality to effectively contribute to the course I am available to assess your proposals.

During the first lecture I will let you know more extensively the syllabus, the evaluation process and how to prepare and succeed in the exam.

At last, please take my apologies in advance for any inconvenient we will find during this path. We live a disruptive era and a new paradigm shift. If we work jointly and with collaborative spirits, no one would know how great could be benefits we may retrieve from this new teaching and learning experience.

Given a change occurred in the BA Study Plan, Financial Reporting has been delivered also in the last semester. Please, be sure to visit and download materials from the correct course edition. All materials for this edition are the ones available at: <https://economia.uniroma2.it/master-science/ba/corso/lezioni/1547/> - Financial Reporting - students enrolled in 2019-2020.

Welcome on board, our journey is going to take off!

With Kindest Regards,

Prof. Sandro Brunelli

