

Graduation Session, July 2024 (2023-24 A.Y.)

<i>Programme</i>	Graduation session:	Procedure opens in Delphi	Sending e-mail * from: to:		Upload thesis (in Delphi) by:	Graduation Ceremony
Global Governance	1-3 July	15 May	25 May	1 June	23 June	12 July
Triennio in Italian	11-12 July	15 May	4 June	11 June	3 July	25-26 July
Business Administration & Economics	11-12 July	15 May	4 June	11 June	3 July	25-26 July
Finance and Banking	4 July	15 May	28 May	4 June	27 June	
European Economy and Business Law	11 July	15 May	4 June	11 June	3 July	
Economics	11 July	15 May	4 June	11 June	3 July	
Business Administration	17 July	15 May	10 June	17 June	9 July	
Biennio in Italian (+ quadriennio)	25-26 July	15 May	18 June	25 June	17 July	

* Your documents should be scanned and sent in PDF format to the Student Secretariat (to segreteria-studenti@economia.uniroma2.it); smartphone photographs will not be accepted (several apps that create suitable PDFs are available). The subject of the email message should be your **surname** and **name, student number** and your **course's code** (M18, M19, M20, M21, L78, T16, H73, etc. **NOT** L18, L33, L16, L56, L77, L90, etc.) in the body of the message the same **subject** information and the following documents in attachment:

- **Thesis application form** (downloaded from Delphi), **signed** and scanned in PDF
- **Exam booklet**, (only for those enrolled until 2018-'19) all pages scanned in PDF
- **Valid personal ID** in PDF
- **AlmaLaurea receipt** in PDF
- **€16 payment receipt** (already validated) in PDF
- If applicable, **additional declaration** * for obligatory tests and exams not yet accredited on your personal page.

* For extra activities (where required) and for exams not yet accredited in Delphi, please provide any useful reference in a supplementary declaration in PDF (for extra activities, type and period of activity, and if known, date of issue (even approximate), of final approval; for exams, in addition to the name, include the date and the name of the professor).

Sample e-mail:

from yourname@mail.com

to segreteria-studenti@economia.uniroma2.it

Subject: *Last name, first name, matricola 1234567, laurea in M18 (your program)*

Text: *Last name, first name, matricola 1234567, laurea in M18*

Include attachments

The Supervisor expresses his/her (obviously binding) decision on the work done by the graduating student, via Delphi. It is therefore not necessary to present the assignment of the thesis, even though this document is still present within the procedure dedicated to all University programmes.

The digital review of the plan is not yet active, therefore indications provided by Delphi on any missing exams are not to be taken into account, except to verify, of course, that all exams taken are those required by your study plan in order to apply for graduation.

*When completing the graduation request on the Delphi platform, remember to indicate the exam chosen for your thesis, with **the exact same name** with which it already appears in your transcript of records (shown while filling out the request).*