BACHELOR OF SCIENCE IN "BUSINESS ADMINISTRATION & ECONOMICS"

CALL FOR APPLICATION A.Y. 2021/22

Disclaimer: this is a translation of the Italian selection announcement for the Bachelor of Science in "Business Administration & Economics". Its purpose is to provide information to foreign students. It has no legal value. The only official and legally binding source is the original Italian selection announcement.

BASIC STEPS AND POINTS OF ATTENTION

1.   READ CAREFULLY THE CALL FOR APPLICATION BELOW AND, IN CASE OF DOUBT, CONSULT THE FAQ ON THE WEBSITE AND CONTACT THE ADMISSION OFFICE (bae@economia.uniroma2.it)

2.   REGISTER ON THE CISIA WEBSITE (https://www.cisiaonline.it/area-tematica-english-tolc-economia/home-english-tolc-e/) TO BOOK AND TAKE THE ENGLISH TOLC-E TEST WITHIN THE DEADLINES INDICATED FOR THE CHOSEN ROUND. FOR MORE INFORMATION ON THIS, READ PAGES 6 and 7 CAREFULLY.

3.   COMPLETE THE APPLICATION TO PARTICIPATE IN THE SELECTION PROCESS FOR THE BSC IN BUSINESS ADMINISTRATION & ECONOMICS BY REGISTERING ON THE DELPHI WEBSITE (HTTP://DELPHI.UNIROMA2.IT) AND UPLOADING THE REQUIRED DOCUMENTS. IN THE ABSENCE OF THIS STEP, IT WILL NOT BE POSSIBLE TO BE INCLUDED IN THE RANKING, AS THE TEST WILL NOT BE VALID FOR THE UNIVERSITY OF ROME "TOR VERGATA" AND, SPECIFICALLY, FOR THE BACHELOR COURSE IN BUSINESS ADMINISTRATION & ECONOMICS.

4.   AT THE END OF PHASE 2 AND 3, CHECK THE RANKINGS, FORMULATED ON THE BASIS OF THE CRITERIA REFERRED IN THE CALL. RANKINGS WILL BE PUBLISHED ON THE WEBSITE OF THE SCHOOL OF ECONOMICS AND THE ONE OF THE BSC IN BUSINESS ADMINISTRATION & ECONOMICS. THE DATES OF PUBLICATION ARE INDICATED AT PAGE 10.

5.   PRE-ENROLL (IF WINNERS IN THE FIRST ROUND) OR ENROLL (IF WINNERS IN THE SECOND OR THIRD ROUND). WINNERS MUST PERFORM THE PRE-ENROLMENT OR ENROLMENT PROCEDURE WITHIN THE DEADLINES SET FOR EACH ROUND OF SELECTION FOLLOWING THE PROCEDURES THAT WILL BE INDICATED WHEN THE MERIT LIST IS PUBLISHED.

GENERAL CALENDAR

SELECTION	PHASE	DATE
FIRST ROUND	REGISTRATION AND TAKING OF THE TEST ENGLISH TOLC-E*	Within the 31/03/2021
	REGISTRATION IN DELPHI SYSTEM	From 09/02/2021 to 31/03/2021
	PUBLICATION OF THE MERIT RANKING	Starting from 15/04/2021
	PRE-ENROLMENT	By the 30/04/2021
SELECTION	PHASE	DATE
SECOND ROUND	REGISTRATION AND TAKING OF THE TEST ENGLISH TOLC-E*	Within the 08/07/2021
	REGISTRATION IN DELPHI SYSTEM	From 06/05/2021 to 08/07/2021
	PUBLICATION OF THE MERIT RANKING	Starting from 22/07/2021
	ENROLMENT	From 23/08/2021 to 03/09/2021
SELECTION	PHASE	DATE
THIRD ROUND	REGISTRATION AND TAKING OF THE TEST ENGLISH TOLC-E*	Within the 03/09/2021
	REGISTRATION IN DELPHI SYSTEM	From 09/08/2021 to 03/09/2021
	PUBLICATION OF THE MERIT RANKING	Starting from 10/09/2021
	ENROLMENT	From 14/09/2021 to 24/09/2021

RESPECT THE DEADLINES. IF YOU DO NOT RESPECT THE DEADLINES AND INDICATIONS PROVIDED IN THE CALL, YOU WILL NOT BE ABLE TO ENROLL.

*Please note: The deadlines within which you can register for the test can be found on the CISIA website, and vary depending on the date chosen:

DAY TEST	DEADLINE FOR THE REGISTRATION

Monday	2 PM – previous Tuesday
Tuesday	2 PM – previous Wednesday
Wednesday	2 PM – previous Thursday
Thursday	2 PM – previous Tuesday
Friday	2 PM – previous Tuesday

Aim of the course

The B.Sc. in Business Administration & Economics is an undergraduate course fully taught in English, aimed at understanding the complexities encompassing the global economy. The programme is characterised by a multidisciplinary approach, tackling concepts and models from Management, Economics, Finance and Quantitative Methods.

The main aim of the BA&E programme is to equip students with competences through the acquisition of both conceptual and methodological tools, in order to face challenges concerning the economic system, including the internal dynamics of several organisations and institutions.

The course structure (*of 3 years*) is split into two main parts:
- The **1st part** foresees two years, in which students will acquire basic concepts in Management, Economics, Finance and Quantitative Methods fields.
- The **2nd part** foresees one year, in which students will deepen their knowledge in one of the two available curricula*: Business Administration *(course code T16)* and Economics *(course code T17).*

*Students can select the preferred curriculum (T16 or T17) at the time of the application for the 1st year. However, the decision can be modified at the time of the registration for the 3rd year.

AVAILABLE PLACES

For the a.y. 2020/21 the available places offered by the University of Rome Tor Vergata for the B.Sc. in Business Administration & Economics are **200** of which:

- **145** for EU students and non-EU students already residing in Italy
- **55** for non-EU students who need Student VISA

1st Round	2nd Round	3rd Round
75 places *Of which:* ▪ **20** *for EU students* ▪ **55** *for non-EU students who need Student VISA*	**100 Places** (plus *any additional vacancy arising from the previous round*) *Exclusively for EU and non-EU students who are already residing in Italy*	**25 Places** (plus *any additional vacancy arising from the previous round*) *Exclusively for EU and non-EU students who are already residing in Italy*

PARTICIPATION REQUIREMENTS

In order to be admitted to the Bachelor's Degree programs or the one-cycle Degree programs, it is compulsory to hold a diploma obtained abroad after **a minimum of 12 years of education[1]** and which allows Students to enroll in a University in their own Country.

In cases in which the local educational system provides shorter education programmes, students must prove that:
- they have attended university and passed the required exams, so as to meet the 12-year-education requirement
or
- they must hold a post-secondary study qualification obtained in non-university higher education Institutes.

Students may be required to pass an additional academic qualifying examination, when required in their Country (e.g.: GAO KAO in China; Vestibular in Brasil; Selectividad in Spain; etc.).

For further information on valid qualifications obtained abroad, please check the ministerial procedures published at the following link: https://www.studiare-in-italia.it/studentistranieri/ .

In particular, we invite you to consult:

- **Attachment n.1**, which refers to the **US qualifications** (American High Schools Diploma), **British qualifications** (GCE, IGCE), **Greek qualifications** or those issued by University institutes of ecclesiastical studies based in Italy and approved by the Holy See.

- **Attachment n.2**, which refers to Italian qualifications, obtained in "scuole di frontiera" or in Italian sections of foreign schools, in **international Baccalaureate**, in schools of the Republic of San Marino, or obtained in foreign schools based in Italy or other European schools.

IMPORTANT: In order to enroll in a course at the University of Rome Tor Vergata, all students who hold a **foreign qualification** MUST provide the **Statement of Comparability** issued by **ENIC-NARIC centres** *(In Italy, you can consult the* **CIMEA website***)*. Indeed, University of Rome Tor Vergata and CIMEA have made an agreement for the issuing of a statement of comparability for final school and university qualifications obtained abroad. You can access the service by visiting the CIMEA website through the following link: http://cis.cimea.it/unitorvergata_en/ .
Otherwise, the diploma must be accompanied by the related official legalization/apostille, Italian translation and **Declaration of Value** released by the Italian Competent Authority in the country in which the diploma has been issued.

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[1] *In case Student attended a pre-school year, it can be considered as a 12th-year equivalent only if the attendance was compulsory and part of the curriculum, and also in cases where the pre-school program was provided with the basic reading and writing teaching held in mother tongue, together with some basic mathematics concepts.*

APPLICATION PROCEDURE

1st step. ENGLISH TOLC-E:

Registrations must be done on CISIA website (https://www.cisiaonline.it/area-tematica-english-tolc-economia/home-english-tolc-e/)

1. Through the above link, the student registers in the TOLC area through the appropriate form and receives from the system, at the e-mail address entered at the time of registration, the access credentials, username and password of their personal area on the CISIA portal;

2. The student, using username and password provided by CISIA, accesses his/her personal TOLC area where (s)he can select the type of TOLC (s)he wants to enroll in, the mode of delivery, the mode of payment, the university location and the date on which (s)he intends to take the TOLC. The bulletin to pay is equal **to 30 euro.**

3. The student proceeds to pay the registration fee by credit card or by bank MAV.

A video tutorial is available on the CISIA website that guides the candidate through the registration process for the TOLC-E test.

For further information you can consult the regulations published on the website http://www.cisiaonline.it/

The receipt of payment and registration for the CISIA ENGLISH TOLC-E test indicates the time when the test will take place. It is not in any way possible to take the test on a day other than the day of registration.

The deadlines within which it is possible to enroll according to the date chosen to take the test ENGLISH TOLC-E, are detailed in the following scheme:

DAY TEST	DEADLINE FOR THE REGISTRATION
Monday	2 PM – previous Tuesday
Tuesday	2 PM – previous Wednesday
Wednesday	2 PM – previous Thursday
Thursday	2 PM – previous Tuesday
Friday	2 PM – previous Tuesday

Content of the test ENGLISH TOLC-E (CISIA). The test consists of 36 questions (13 questions of Logic, 10 questions of Verbal Comprehension and 13 questions of Mathematics). The ENGLISH TOLC-E test has a duration of 90 minutes, 30 minutes for each section. Each question is multiple choice and has 5 possible answers, only one of which is correct.

The test score is determined as follows:

- Correct answer: 1 point
- Wrong answer: minus 0.25 points
- Not answered: 0 points

On the CISIA website (www.cisiaonline.it) you can: simulate the ENGLISH TOLC-E test, find commented and solved questions and manuals and mentors for the test preparation.

It is possible to take the test at any of the locations participating in the ENGLISH TOLC-E (CISIA) in accordance with the following deadlines:

- **For the 1st Round**: Test to be done within March 31, 2021
- **For the 2nd Round**: Test to be done within July 8, 2021
- **For the 3rd Round**: Test to be done within September 3, 2021

The complete calendar with the dates scheduled to take the ENGLISH TOLC-E test in all locations, including the School of Economics of the University of Rome "Tor Vergata", in the various types of delivery, is available on the CISIA website.

Please note: for each date there is a maximum number of students admitted to take the test. Candidates are invited to register in time for the test through the CISIA website.

Candidates will be suitable for the admission with an ENGLISH TOLC-E score **equal or higher than 10 out of 36.**

The following criteria will be added to the score of the ENGLISH TOLC-E test:

- Up to **a maximum of 10 points** for the evaluation of the CV submitted (Europass format CV);
- An **additional 4 points** to holders of SAT (with a score equal to or greater than 1040/1600) or ACT (with a score equal to or greater than 23/36) certificates.

For a maximum final score **of 50 points**.

2nd step. DELPHI REGISTRATION:

1st Round: *MARCH 2 – MARCH 31, 2021*

The 1st round is reserved to:
- EU students;
- Non-EU students residing in Italy;
- Non-EU students residing abroad who need a student VISA for Italy.

2nd Round: *MAY 6 – JULY 8, 2021*

The 2nd round is reserved to:
- EU students;
- Non-EU students residing in Italy.

3rd Round: *AUGUST 9 – SEPTEMBER 3, 2021*

The 3rd round is reserved to:
- EU students;
- Non-EU students residing in Italy.

IMPORTANT: non-EU students residing abroad who need a student VISA can apply ONLY in the 1st call.

- Registration through the DELPHI website following the directions in the Call. This registration does not include further tests but is essential in order to upload the required documents and be included in the merit list based on the score obtained in the TOLC-E and the criteria indicated in the Call.
- It is possible to submit the application to participate in one of the rounds even before having taken the ENGLISH TOLC-E test, as long as the student takes the ENGLISH TOLC-E within the deadline for the selection round in which he/she is enrolled.

APPLICATION PROCEDURE IN DELPHI

a) Connect to the **Delphi Online Services Website**:
https://delphi.uniroma2.it/totem/jsp/index.jsp?language=EN
b) *Select "Student Section" > point 1) "Registration for Admission Tests" > Point a) "Start application procedures" > Select FACULTY OF ECONOMICS > Select Business Administration & Economics (T16 or T17).* The course code T16 identifies the Business Administration curriculum while the course code T17 represents the Economics one. This choice can be modified during the registration to the third year, but students can apply ONLY TO ONE COURSE CODE (T16 or T17)
c) Fill in the application by inserting all the required personal data and then uploading the necessary documents.
d) Print the application (keep it) and the bulletin.
e) Log back into the DELPHI website and enter the CTRL and AUTH codes (available on the bulletin) to validate your application for selection.

It is essential to validate the application to complete the procedure and participate in the selection. At the same time, a **protocol number** will be given with which you will be able to view your position in the final ranking of the selection.

PERSONAL DATA/DOCUMENTS TO UPLOAD IN THE DELPHI SYSTEM:
- Name and surname, that must be the same as those reported on the ID or Passport;
- Attach the ID or the Passport (pdf, jpeg or tiff format);
- (Only for NON-EU students already residing in Italy) Attach the copy of the permission of stay;

- To declare the information about the **High School Diploma**

  Applicants with a foreign diploma must also indicate the minimum and maximum grade attainable for their degree;

- Attach the **Curriculum Vitae in English in [Europass format](#)** (pdf, jpeg or tiff format)**;**

- Attach (if possessed but not mandatory) a copy of the SAT Reasoning Test - http://sat.collegeboard.org/home (in pdf, jpeg or tiff format). **SAT certificates with a score equal to or higher than 1040/1600 will be considered valid for selection purposes** (for a total of 4 points);

- Attach (if possessed but not mandatory) a copy of the ACT - American College Test - http://www.act.org/ (in pdf, jpeg or tiff format). **ACT certificates with a score equal to or higher than 23/36 will be considered valid for selection purposes** (for a total of 4 points).

►**If the candidate provides an erroneous or incomplete documentation or if the procedure is not validated, the application will not be evaluated.**

PLEASE NOTE:

- Any candidate may participate in all selection rounds by submitting an appropriate application for each round through the DELPHI website;
- A candidate who participated in the selection round and:
    - was not placed on the ranking list because he/she did not take the ENGLISH TOLC-E test by the deadline for that selection round or vice versa took the ENGLISH TOLC-E test but did not register for selection on the Delphi system;
    - has not been found to be a winner;
    - despite being a winner, has not formally regularized the enrolment;

in order to participate in the next selection round and be included in the ranking, must necessarily resubmit the application form following the procedure described in this article.

It is not compulsory to repeat the ENGLISH TOLC-E test if the score obtained is at least equal to the minimum required for inclusion in the ranking.

Candidates who wish to improve their score can retake the test by registering on the CISIA website at a new date compatible with the deadlines of the selection round in which they intend to

participate. The score obtained in the last ENGLISH TOLC-E taken will be considered for the purposes of the ranking.

SELECTION AND EVALUATION CRITERIA AND RANKING LIST ESTABLISHMENT

Candidates are eligible with a score **equal or higher than 10 out of 36 points** on the ENGLISH TOLC-E (CISIA) test in the total of the Logic, Text Comprehension, and Mathematics sections.

Each eligible student will be assigned a score for the submitted CV, **for a maximum of 10 points**.

Only eligible students with SAT or ACT scores will be awarded **four additional points**, only if they meet the minimum score required.

In case of a tie in the total score (including ENGLISH TOLC-E, CV, SAT and/or ACT), the candidate with the highest score in Mathematics, Logic, Text Comprehension, in that order, will prevail.

In the event of a further tie, the youngest candidate will prevail.

MERIT RANKINGS

The merit rankings will be published for each round of selection on the website of the University web.uniroma2.it, on the website of the School of Economics http://www.economia.uniroma2.it and the degree course http://www.economia.uniroma2.it/bame.

The publication of the ranking will be valid for all legal purposes as notification. There will be no other form of communication of the ranking.

The publication of the ranking for each round of selection is scheduled on the following days:

Selection	Publication Date
First Round	Starting from 15/04/2021
Second Round	Starting from 22/07/2021
Third Round	Starting from 10/09/2021

Moreover, in order to protect the candidates' privacy, merit rankings will be published with the **Protocol Number identification** (issued by Delphi System after the payment validation).

If the protocol number has been lost, it can be recovered following this procedure: starting from the Delphi platform, click on *Student Section → Apply to the Admission Test → b. Reprint Application → Insert your Fiscal Code and your Ctrl → Print Validated Receipt with Protocol Number.*

ENROLLMENT TERMS

☐ **FIRST ROUND MERIT RANKINGS**

First round rankings will be published starting **from April 15, 2021**.

CANDIDATES	ON-LINE PRE-ENROLMENT
Winner candidates of the First Call who will obtain the final Diploma by July 2021	*Within April 30th, 2021*

The pre-registration procedures, which winner candidates must complete by the above deadline, will be published at the same time as the publication of the merit ranking.

Those who do not carry out all the pre-registration procedures within the indicated deadlines will be considered to have withdrawn from the competition and the vacancies will be reallocated to the second round of selection.

☐ **SECOND AND THIRD CALL MERIT RANKINGS**

The merit ranking of the second round will be published starting from **July 22, 2021.**

Third round rankings will be published starting **from September 10, 2021**.

CANDIDATES	ON-LINE PRE-ENROLMENT
Winner candidates of the First and Second Round who will obtain the final Diploma by July 2021	From 23/08/2021 to 03/09/2021
Winner candidates of the Third Round	From 14/09/2021 to 24/09/2021

The enrolment procedures, which the winning candidates must complete by the deadlines above, will be published at the same time as the publication of the merit rankings.

TRANSFER AND SWITCH COURSE

►TRANSFER FROM FOREIGN UNIVERSITY AND EXAMS RECOGNITION PROCEDURE

It is not possible to perform a transfer procedure from a **foreign University**. This means that students already enrolled in foreign universities must renounce the previous course they were enrolled in and follow the enrolment procedure described above.

For the recognition of the exams of the previous course, see below.

►TRANSFER FROM OTHER ITALIAN UNIVERSITIES OR COURSE SWITCH

All undergraduate students interested in enrolling in the Degree Course in English "Business Administration and Economics" following a **transfer from other universities, inbound transfer from other degree courses of the University "Tor Vergata"** can only apply for the SECOND or THIRD ROUND.

For the admission to the SECOND and THIRD year, the following limits of available places are foreseen:

a) **51 places available** for enrolment in the second year (a.y. 2020/2021)

b) **70 places available** for enrolment in the third year (a.y. 2019/2020).

Winner candidates will not have to follow the enrolment procedure, but they will have to carry out the procedures for (inbound) transfer, described in the Student Guide.

Moreover, they have to scan the documentation proving the request for (inbound) transfer and send it, with a request for confirmation of reading, to the following email addresses: segreteria-studenti@economia.uniroma2.it and bae@economia.uniroma2.it by the following dates :

- from August 23, 2021 to September 3, 2021 (SECOND ROUND)

- from September 14, 2021 to September 24, 2021 (THIRD ROUND).

RECOGNITION OF EXAMS FROM PREVIOUS ACADEMIC CAREERS

After the admission, the student can request the evaluation of the previous academic career by sending an email to the programme office of the course attaching the academic transcript of records and the syllabus of all the courses of which student require the recognition.

The deadline to submit the request is the 30th of November 2021, and after the conclusion of the enrolment procedure.

All those students who obtained the recognition of:
- ≥ **27 CFU** (credits) will be transferred to the **2nd year**
- ≥ **54 CFU** (credits) will be transferred to the **3rd year**

The CFU recognized are those related to the BSc in Business Administration and Economics course and NOT those obtained in the previous academic course. The exams passed within the 10th of August 2021 will be considered.

The Board can recognize exams that present the same topics and at least the same number of credits of the courses of the BSc in Business Administration and Economics.
For a preliminary evaluation of the previous academic career, please consult the course structure and the syllabi of the courses willing to obtain the recognition.

- **Course structure**: https://economia.uniroma2.it/ba/business-administration-economics/course-structure/
- **Courses programs**: https://economia.uniroma2.it/ba/business-administration-economics/dida/corsierogati

IMPORTANT: *The additional and complementary certifications to the secondary school qualifications obtained after less than twelve years of schooling only allow for enrolment in the first academic year and cannot be evaluated further for registrations with course abridgement, avoiding thereby a double evaluation of the same qualifications.*

Students can not request the recognition of the examinations taken in that period.

DETAILS FOR STUDENTS WITH A FOREIGN DIPLOMA

Candidates in possession of a foreign diploma will be admitted with reservation. In the case of a winner candidate, student will have to proceed to enrol following the instructions available at the following links:

- http://web.uniroma2.it/module/name/Content/newlang/italiano/navpath/STD/section_parent/6303
- https://en.uniroma2.it/admissions/how-to-enroll/

NON-EU winner students residing abroad, in order to obtain a visa, must follow the procedure for the submission of the pre-registration application through the Universitaly portal (https://www.universitaly.it/) and then contact the relevant diplomatic representations to complete the required procedures.
In case of irregularities in the documentation provided relating to the foreign qualification, the student's enrolment will be automatically cancelled.

DETAILS FOR NON EU STUDENTS WHO NEED STUDENT VISA

Non-EU winner students, wishing to stay in Italy for longer than 90 days, must apply for an entry Visa for study purposes.

After the admission, non-EU students, winners in the first Call of application, will receive the **Admission Letter** from the University of Rome Tor Vergata, useful for the Visa application.
Apply for the Visa at the nearest competent Italian Diplomatic Representatives in the Country of residence <u>at least three months before the arrival in Italy</u> and taking into consideration that each Italian Embassy has its own deadline to submit the Visa pre-enrolment application (usually around the middle of July, every year). It is recommended to do it well in advance, as soon as the Admission Letter has been obtained.

- *Non-EU winner students will receive the Admission Letter within May 15ᵗʰ, 2021.*

At the following link http://economia.uniroma2.it/ba/business-administration-economics/pre-enrolment-procedure/ it is possible to find all the steps to perform and the necessary documents for the student Visa application (and for the legalization, the Italian translation and the Declaration of Value of the final qualification).

Moreover, we suggest visiting also these pages: https://economia.uniroma2.it/ba/business-administration-economics/steps-to-do-for-foreign-students/ https://en.uniroma2.it/admissions/welcome-office/ to better understand the steps to do at the time of the arrival in Italy. Non-EU citizen, once in Italy must apply for the residence permit within 8 working days after the arrival.

To obtain the residence permit, the official **Fiscal Code** is needed. In Italy it is possible to request the latter at any "Agenzia delle Entrate" in the city of residence or it can be requested abroad trough the Italian Diplomatic Representatives. <u>We suggest to obtain the fiscal code before arriving in Italy</u> to speed up all the burocratic procedures you will need to do once here.

ACCOMMODATION

All the information about the Tor Vergata accommodation is available here:
https://en.uniroma2.it/campus-life/accommodation/
https://economia.uniroma2.it/ba/business-administration-economics/list-of-residences/

TUITION FEES

All the information about tuition fees, deadlines and payment methods, is available at **University of Rome Tor Vergata website** https://en.uniroma2.it/admissions/tuition-fees/ or in the website of the course at the following link https://economia.uniroma2.it/ba/business-administration-economics/tuition-fees/ .

SCHOLARSHIPS

Scholarships are granted by Lazio Region through DiSCoLAZIO:
https://en.uniroma2.it/admissions/scholarships/discolazio-regione-lazio/ . Usually applications are open from May until July every year.

CONTACTS

► **University of Rome Tor Vergata website: http://en.uniroma2.it/**

► **Student Guide**: **http://studenti.uniroma2.it/guida-dello-studente/**

► **School of Economics:**

- Address: Via Columbia, 2, 00133, Roma

- Web-site: https://economia.uniroma2.it/;

- English presentation:

  https://economia.uniroma2.it/public/eco/files/en/brochure_Economics_tor_vergata_university.pdf

► **B.Sc. Business Administration and Economics Office:**

- Address: **Faculty of Economics,** Via Columbia, 2, 00133, Roma – Building B, first floor, room n. 1A.12

- Web-site: https://economia.uniroma2.it/ba/business-administration-economics

- E-mail: bae@economia.uniroma2.it

- Phone: +39 06 72595800

- Office hours: On appointment (the office is closed everyday from 1 pm to 2.30 pm.)

► **Welcome office:**

- Address: Via Cracovia 50, 00133 Roma (Building C, first floor)
- Opening Schedule: from Monday to Thursday from 9 am to 12 pm and from 2 pm to 4 pm and Friday from 9 am to 12 pm
- Phone: +39 06 7259 2817/ 3234
- E-mail: welcome@uniroma2.it