Dear Student,

Please be aware that a **package**-view leads to the recognition of the exams taken in the ERASMUS+/OVERSEAS project.
We accept only a whole package of the exams and requests exam-by-exams will be not considered.
To let us accept the package, the overall workload abroad cannot differ more than 3 ECTS than the exams offered at Tor Vergata for mobilities of 1 semester and not more than 6 ECTS for mobilities of 1 year.
If the total amount of CFU/ECTS for each class are not the same of our courses, it is mandatory to cover at least the **total amount of lecture hours** with the amount of lecture hours of our course.

N.B.: We can also ask you to do more exams than expected to reach the exact number of CFU/ECTS.

Our Erasmus+/Overseas coordinator for the Bachelor in Business Administration an Economics is Prof. Stefano Grassi.

To start the recognition procedure, it is essential to follow these steps:

1. Fill in the module available on our website (International Opportunities - Erasmus) with all the information. Please feel free to add any rows you want.

   Language courses: In order to be approved as Extra Activites (**for 3 ECTS only**), the level of the language course attendend must be at least B2.

2. Wait for the official response from the Erasmus+/Overseas Supervisor about the final allowance. The Erasmus+/Overseas Coordinator will send an email to the address indicated in the application with the evaluation of the proposed exams.

- Once the final exam package has been approved, you will receive an e-mail summarizing the set of approved exams, and the student will then have to present it to the Erasmus office (during office hours only) with a copy of this document for the signature of the learning agreement (the Learning Agreement is available here: http://economia.uniroma2.it/international/modulistica/);
- The Erasmus+/Overseas Supervisor may possibly re-send further requests for recognition of the exam in case some of the exams sent have not been accepted.

Students are reminded that the approval of exams is related to **the exam package** and not to the individual exams that make up the package. If you fail to pass one exam in the package, you have to discuss again with the Erasmus+/Overseas coordinator about the exams that will be recognized.

GENERAL RULES FOR THE ERASMUS+ PACKAGE