



Università degli Studi di Roma "Tor Vergata"
Dipartimento di Management e Diritto

CALL FOR APPLICATION A.Y. 2017/2018
 DOUBLE DEGREE PROGRAMME
 RESERVED TO FIRST YEAR STUDENTS OF THE MSc IN BUSINESS ADMINISTRATION - 6 positions

1. Bilateral Agreement

The University of Rome Tor Vergata, Department of Management and Law, has established a cooperation in a Double Master Degree programme with the Capital University of Economics and Business, School of Economics, Beijing (China).

The parties agree to collaborate in a Double Degree programme, which will allow qualified students to transfer from their Home Institution to the Host institution for purpose of completing their degree. On the basis of courses and credits recognition, students, who successfully fulfill the requirements of the two institutions, will be eventually awarded with the Master Degree from the Home Institution and the Host Institution.

The students of the MSc in Business Administration will transfer to the Host Institution in the 3° semester.

Students wishing to apply to the Double Degree programme are invited to participate to this call.

2. Courses at the Capital University of Economics and Business, Beijing (CUEB) to be completed in order to be awarded the Double degree:

CUEB courses:	Equivalent to:
Organizational Management	Project Management
Chinese Business Environment	Management Consulting
International Trade and Investment Facilitation	Business Models Innovation
Chinese Culture and National Condition	Public and Non Profit Management
Financial Risk Management	Asset Management
Chinese language and Company visits	Extra activity (6 credits)

The selected students must complete all the listed exams in order to be awarded the Double degree. If some exams are not completed, the students will not be awarded the Double degree but the exams will be recognised.

3. Eligibility Criteria

In order to be admitted to the selection students must:

- be regularly enrolled in the first year of the MSc in Business Administration;
- have an English language certificate at B2 level (IELTS 6.5+/TOEFL 80+ or other equivalent tests)

International students enrolled at the University of Rome Tor Vergata who are citizens of the host country are not eligible.

4. Selection

The selection of candidates will be based on:

- the performance during the first year of the MSc in Business Administration in terms of marks and credits obtained (GPA).

In order to calculate the GPA, the Examination Board will consider the student's marks and his/her extra-activities that appear on the Delphi system on the date of the deadline for submitting applications. In case of incomplete information (i.e. the exams or extra activities are not registered yet), the students may attach a copy of their booklet (libretto) and/or possible documents issued by the University assuring the absolute completion of undertaken exams and extra-activities.

In order to be admitted to the Double Degree programme the selected students will have to obtain at least 40 credits, according to the course structure of the a.y. 2017/2018, by the end of the summer exam session (6 July 2018). In order to be considered valid for the selection, the exams and credits must be registered on the Delphi system.

- the Curriculum vitae;
- good communication skills and the student's motivation will be verified during an interview

5. Application

Applications must be sent by **28 February 2018** to managementediritto@pec.torvergata.it and in cc to studyba@uniroma2.it, entering the following heading in the subject field "BA-Double Degree Application", and must include:

- The application form;
- A copy of the identity card or passport;
- Curriculum vitae;
- Academic transcript (self-declaration);
- English language certificate or medium of instruction certificate related to the bachelor degree;

- Motivation letter

One missing element will affect the applicant's eligibility.

Candidates' evaluation will be carried out by an Examination Board appointed by the School of Economics, Department of Management and Law.

WARNING: in accordance with the art. 71 of the Presidential Decree 445/2000, the Administration will proceed to undertake necessary checks, even sample checks, for any case showing reasonable doubts about the veracity of the statements certified by candidates on their application form.

6. Scholarship

The Master of Science in Business Administration provides up to € 3.000 to cover travel and subsistence expenses. The disbursement will be provided after student's return, after presenting to the Business Administration Programme Office the original receipts and will cover health insurance, VISA, the cost of the flight tickets and accommodation. Moreover the student is required to present a document certifying the stay abroad (concerning the activities performed and the arrival and departure dates signed by the Host Institution) and the report of the activities successfully carried out by the student within 15 days from his/her return.

In order to receive the scholarship the student must take at least 3 exams among those indicated in paragraph 2.

This scholarship is not meant to cover all the expenses, but is to be intended as a contribution towards the major expenses related to the stay.

PLEASE NOTE that the student is required to present at the end of the stay a document attesting the period of stay and the report on the undertaken activities, under penalty of no disbursement.

7. Credits for the Undertaken Activity

Before departure, it is imperative that the student signs the learning agreement so that exams taken at the Host Institution can be recognised.



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8. Assignment and Acceptance of the grant

The list of selected students will be published on the Department in Management and Law website in the section Call for Application (*Bandi*).

This publication will be the only mean of disclosure of responses on the selection. No other written communication will be sent out to the selected students.

PLEASE NOTE that students have 15 consecutive days from the issue of the aforementioned list to accept the grant by showing up at the Master of Science Business Administrations Programme Office (Via Columbia 2 – Building A ground floor) to sign the acceptance form. It will also be possible to send via email the aforementioned form to studyba@uniroma2.it.

Formal acceptance is conditional in order to benefit from it. In the event of non-acceptance or exclusion from the competition, the latter will go to the next student of the list.

HEAD OF THE DEPARTMENT of MANAGEMENT AND LAW
(Professor Ugo Pomante)



Università degli Studi di Roma "Tor Vergata"
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APPLICATION FORM
DOUBLE DEGREE PROGRAMME

Surname: _____

Name: _____

Enrolment number (matricola): _____

I declare that:

- I am regularly enrolled to the first year of the Master of Science in Business Administration;
- At present, I have n. _____ CFU. I am aware that I need to gain at least 40 CFU before the start of the courses at the CUEB University in order to be admitted to the Double Degree programme.
- I am going to complete the following courses:

CUEB courses:
Organizational Management
Chinese Business Environment
International Trade and Investment Facilitation
Chinese Culture and National Condition
Financial Risk Management
Chinese language and Company visits

Date, _____

Signature _____