

G.D.P.R. Privacy Notice pursuant to articles 13 and 14 of Regulation EU 2016/679 (hereinafter G.D.P.R.) for MSc Business Administration students who apply for participating to YERUN SUMMER SCHOOL “Management Consulting in the Digital Age”

<p>1. Controller and Data protection Officer</p>	<p>Under the G.D.P.R., the University of Rome “Tor Vergata” Rector will be deemed the “Data Controller” of your personal data. If you would like to contact the University of Rome “Tor Vergata” in its abovementioned capacity, please contact:</p> <p>Data Controller:</p> <p>Rector of University of Rome “Tor Vergata” University of Rome “Tor Vergata” Via Cracovia 50, 00133 RM Rome, Italy</p> <p>Data Protection Officer:</p> <p>rdp@uniroma2.it rdp@pec.torvergata.it</p>
<p>2. Categories of personal data concerned</p>	<p>The University of Rome “Tor Vergata” processes the following categories of personal data:</p> <ul style="list-style-type: none"> • Personal data: name and surname, contact details, national identity card or passport, registration data, university carrier related data comprising marks and credits obtained (GPA), academic transcript, curriculum vitae, motivation letter, images. <p>The University undertakes not to process special categories of personal data (art. 9 G.D.P.R.) neither personal data relating to criminal convictions and offences (art. 10 G.D.P.R.).</p>
<p>3. How we collect information</p>	<p>Personal data are collected by the data subject at the time of the application.</p>
<p>4. Purposes of data processing</p>	<p>The purposes for which University of Roma “Tor Vergata” collects mandatory personal data are connected to the selection procedure of the MSc students who apply for the Yerun Summer School, as well as the subsequent management of the enrolled student carrier.</p> <p>The legal basis of the abovementioned treatment is referable to the art. 6, par. 1, lett. c) (“compliance with a legal obligation to which the controller is subject”), in accordance with the institutional guidelines of the University.</p>
<p>5. Categories of recipients who may receive your personal data.</p>	<p>In addition to all the University personnel acting for the above mentioned purposes, personal data can be disclosed to third parties (public and private) in order to correctly fulfil the mentioned purposes, within academic relationships, in performance of law, regulations and contract obligations:</p> <ul style="list-style-type: none"> • M.I.U.R. (Ministero dell’Università e della Ricerca) for the fulfillment of the applicable laws; • Avvocatura dello Stato, Ministry of Foreign Affairs (Ministero degli Affari Esteri), Police Headquarters (Questure), Embassies, Procura della Repubblica regarding residence permits and visa or the recognition of particular status; • Insurance Institutions and INAIL (Istituto Nazionale per l’Assicurazione contro gli Infortuni sul Lavoro); • Public and private bodies (foundation, associations, companies, etc.) for the evaluation, recognition and attribution of economic benefits; • Other public or private subjects to whom the University of Rome “Tor Vergata” entrusts services of its own competence in outsourcing or with which agreements are put in place;



	<ul style="list-style-type: none">• Judicial authority (in compliance with the Italian criminal code and criminal procedure code);• University staff to carry out research activities aimed at analyzing possible improvements to the service, in a way that does not allow direct identification of the interested party;• Public and private bodies (foundation, associations, companies, etc.) for the management of institutional activities of the University, such as, for example, supply of service related to University courses of current legislation.
6. Data retention period (storage limitation)	Once you enrol to the Yerun Summer School, University of Rome “Tor Vergata” will store your personal data in line with the student data retention policy. Where an item of your data no longer requires to be stored, it will be securely removed from our systems. Please note that if you enroll as a student of The University of Rome “Tor Vergata”, some items of your personal data will be stored on a permanent basis in order to ensure that the University can maintain a permanent archive of degrees and credit awarded and provide services to graduates/former students.
7. Rights of the data subjects	<p>With respect to its personal data, data subjects have following rights to claim:</p> <ul style="list-style-type: none">• right of access to his/her own personal data and to other information as mentioned in art. 15 of G.D.P.R.;• right to rectification of his/her own personal data when inaccurate and/or their integration when incomplete;• right to erasure (‘right to be forgotten’) of his/her own personal data, except when the University is obliged to data storage to comply with legal obligations or to perform a task in the public interest;• right to restriction of processing as per art. 18 of G.D.P.R. <p>Moreover, data subjects have the right to:</p> <ul style="list-style-type: none">• object to processing of personal data concerning him or her when allowed;• withdraw their consent without affecting the lawfulness of processing based on consent before its withdrawal. <p>If you believe your privacy rights under the G.D.P.R. have been violated, you have the right to file a complaint with the Italian Data Protection Supervisory Authority:</p> <p><u>Garante per la Protezione dei Dati Personali</u> Piazza Venezia, 11 Tel. +39 06 696771, Fax +39 06 6967785 protocollo@pec.gdpd.it</p>
9. Data processing methods	Personal data are processed wholly or partly in paper forms and/or by automated means by the University of Rome “Tor Vergata” personnel, who is authorized to data treatment according to their tasks, in respect of lawfulness, fairness, transparency, accuracy, relevance and necessity as per art. 5, paragraph 1 of G.D.P.R.
10. Transfer of personal data to non-EU countries	Within the above mentioned purposes personal data can not be transferred to non-EU countries. and other activities which have to be carried on out of the EU territory.



11. Privacy notice version	28/01/2020
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Having examined the information provided above, I the undersigned, _____,
born in _____, on _____, hereby consent to the processing of personal
data requested at the moment of enrolment.

Place and date,

Signature
