



**Privacy Notice pursuant to articles 13 of Regulation EU 2016/679
(hereinafter "GDPR") for Master of Science ("MSc") in Business
Administration students who apply for participating to INTENSIVE
TRAINING PROGRAMME "Management Consulting in the Digital Age"**

<p>1. Data Controller and Data Protection Officer (DPO)</p>	<p>Data Controller: Università degli Studi di Roma "Tor Vergata" ("University")</p> <ul style="list-style-type: none"> - Address: Via Cracovia 50, 00133, Roma (RM) - Telephone: 0672598753 - e-mail: rettore@uniroma2.it - Certified mail (PEC): rettore@pec.uniroma2.it <p>Data Protection Officer (DPO):</p> <ul style="list-style-type: none"> - Address: Via Cracovia 50, 00133, Roma (RM) - Telephone: 06 7259 2151 - e-mail: rpd@uniroma2.it - Certified mail (PEC): rpd@pec.torvergata.it <p>Further information about the University's activities related to privacy can be obtained by writing to the following e-mail: privacy@uniroma2.it (Tel. 0672592151).</p>
<p>2. Categories of personal data concerned</p>	<p>The University will process the following categories of personal data:</p> <ul style="list-style-type: none"> - Personal data: name and surname, contact details, national identity card or passport, registration data, university carrier related data comprising marks and credits obtained (GPA), academic transcript, curriculum vitae, motivation letter, images. <p>The University undertakes not to process special categories of personal data (art. 9 GDPR) neither personal data relating to criminal convictions and offences (art. 10 GDPR).</p>
<p>3. How we collect information</p>	<p>Personal data are collected by the data subject at the time of the application.</p>
<p>4. Purposes of data processing</p>	<p>The purposes for which the University collects mandatory personal data are connected to the selection procedure of the MSc in Business Administration students who apply for the INTENSIVE TRAINING PROGRAMME "Management Consulting in the Digital Age", as well as the subsequent management of the enrolled student carrier.</p> <p>The legal basis of the abovementioned treatment is the performance of a task carried out in the public interest or in the exercise of official authority vested in the Controller, as defined in art. 6, par. 1, lett. e) GDPR.</p>
<p>5. Categories of recipients who may receive your personal data.</p>	<p>In addition to all the University personnel acting for the above mentioned purposes, personal data can be disclosed to the following third parties (public and private) in order to correctly fulfil the mentioned purposes, within academic relationships, in performance of law, regulations and contract obligations:</p> <ul style="list-style-type: none"> • Avvocatura dello Stato, Ministry of Foreign Affairs (Ministero degli Affari Esteri), Police Headquarters (Questure), Embassies, Procura della Repubblica regarding residence permits and visa or the recognition of particular status; • Judicial authority (in compliance with the Italian criminal code and criminal procedure code); • University staff to carry out research activities aimed at analyzing possible improvements to the service, in a way that does not allow direct identification of the interested party; • Public and private bodies (foundation, associations, companies, etc.) for the management of institutional activities of the University, such as, for example, supply of service related to University courses of current legislation; • Other public or private subjects to whom the University of



	Rome "Tor Vergata" entrusts services of its own competence in outsourcing or with which agreements are put in place.
6. Data retention period (storage limitation)	Applicants' personal data will be stored until the conclusion of the selection. After the enrolment to INTENSIVE TRAINING PROGRAMME "Management Consulting in the Digital Age", the University will store your personal data in line with the student data retention policy. Where an item of your data no longer requires to be stored, it will be securely removed from our systems. Please note that if you enroll as a student of the University of Rome "Tor Vergata", some items of your personal data will be stored on a permanent basis in order to ensure that the University can maintain a permanent archive of degrees and credit awarded and provide services to graduates/former students.
7. Rights of the data subjects	The data subject has the right to: - ask the Data Controller (by writing to the e-mail address privacy@uniroma2.it), pursuant to articles 15, 16, 17, 18, 19, 20 and 21 GDPR, information and access to their personal data and the rectification or erasure of the same or the restriction of the processing that concerns them or to object to their processing, in addition to the right to data portability; - lodge a complaint with a supervisory authority (Garante per la Protezione dei Dati Personali, Piazza Venezia, 11, Rome, Italy, https://www.garanteprivacy.it) by writing to the mail address protocollo@gpdp.it or protocollo@pec.gpdp.it .
9. Data processing methods	Personal data are processed wholly or partly in paper forms and/or by automated means by the University of Rome "Tor Vergata" personnel, who is authorized to data treatment according to their tasks, in respect of lawfulness, fairness, transparency, accuracy, relevance and necessity as per art. 5, paragraph 1 of GDPR.
10. Transfer of personal data to non-EU countries	Within the above mentioned purposes personal data cannot be transferred to non-EU countries and other activities which have to be carried on out of the EU territory.
11. Privacy notice version	18/05/2021