



**Privacy notice pursuant to articles 13 of Regulation (EU) 2016/679 (hereinafter "GDPR") for students selection enrolled in master of science who apply for the blended programme on "Sustainable public procurement in the digital age"**

The blended programme on "**Sustainable Public Procurement in the Digital Age**" ("programme") is a part of Erasmus + Project named "**Procurement: digital Tools and sustainable Goals ("ProcToGo)**" It focuses on the area of "Procurement" - and in particular of "Sustainable Procurement" - considering developing digital courses aimed to provide future procurement professionals with digital skills and the digital certifications that will allow them to effectively spend their new skills on job market.

The Programme will provide master-level students with hints and a direct engagement on how public procurement can be redesigned through digital tools in order to achieve sustainability goals.

The project partners are Universiteit Antwerpen, Universität Bremen, Universidad Carlos III de Madrid, Universidade Nova de Lisboa. All Partners are members of YERUN (Young European Research Universities Network). Partners shall act as Data Controller pursuant to art. 4, par. 1, n. 7 and art. 24 del GDPR.

<p><b>1. Data Controller and Data Protection Officer (DPO)</b></p>	<p><b>Università degli Studi di Roma "Tor Vergata" ("University")</b>, Via Cracovia 50, 00133, Roma (RM) Telephone: 0672598753 e-mail: <a href="mailto:rettore@uniroma2.it">rettore@uniroma2.it</a> Certified mail (PEC): <a href="mailto:rettore@pec.uniroma2.it">rettore@pec.uniroma2.it</a></p> <p><b>Data Protection Officer (DPO)</b>, Via Cracovia 50, 00133, Roma (RM) Telephone: 06 7259 2151 e-mail: <a href="mailto:rpd@uniroma2.it">rpd@uniroma2.it</a> Certified mail (PEC): <a href="mailto:rpd@pec.torvergata.it">rpd@pec.torvergata.it</a>.</p> <p>Further information about the University's activities related to privacy can be obtained by writing to the following e-mail: <a href="mailto:privacy@uniroma2.it">privacy@uniroma2.it</a> (Tel. 0672592151).</p>
<p><b>2. Categories of personal data</b></p>	<p>In order to be admitted to the selection students must be regularly enrolled to the MSc in Business Administration. Personal data are collected by the data subject at the time of the application. The University will collect the following categories of personal data: name and surname, contact details, national identity card or passport, registration data, university carrier related data comprising marks and credits obtained (GPA), curriculum vitae, motivation letter.</p> <p>The University undertakes not to process special categories of personal data (art. 9 GDPR) neither personal data relating to criminal convictions and offences (art. 10 GDPR).</p>
<p><b>4. Purposes of data processing and legal basis</b></p>	<p>The purposes for which the University collects mandatory personal data are connected to the selection procedure of the Master of Science students who apply for the Blended "<b>Sustainable Public Procurement in the Digital Age</b>". The legal basis is the performance of a task carried out in the public interest or in the exercise of official authority vested in the Controller, as defined in art. 6, par. 1, lett. e) GDPR. The Data Controller does not use automatic processes aimed at profiling the data subject.</p>
<p><b>5. Recipient(s)</b></p>	<p>In addition to all the University personnel acting for the above mentioned purposes, personal data can be disclosed to the following third parties (public and private) in order to correctly fulfil the mentioned purposes, within academic relationships, in performance of law, regulations and contract obligations:</p>



	Indire (Istituto Nazionale di Documentazione, Innovazione e Ricerca Educativa).
<b>6. Data retention period (storage limitation)</b>	Applicants' personal data will be stored for 5 years from the conclusion of the Project. This time is necessary for the purpose of allowing controls (such as Audits) by the relevant European institutions. Where an item of your data no longer requires to be stored, it will be securely removed from our systems.
<b>7. Rights of the data subjects</b>	The data subject has the right to: - ask the Data Controller (by writing to the e-mail address <a href="mailto:privacy@uniroma2.it">privacy@uniroma2.it</a> ), pursuant to articles 15, 16, 17, 18, 19, and 21 GDPR, information and access to their personal data and the rectification or erasure of the same or the restriction of the processing that concerns them or to object to their processing; - lodge a complaint with a supervisory authority (Garante per la Protezione dei Dati Personali, Piazza Venezia, 11, Rome, Italy, <a href="https://www.garanteprivacy.it">https://www.garanteprivacy.it</a> ) by writing to the mail address <a href="mailto:protocollo@gpdp.it">protocollo@gpdp.it</a> or <a href="mailto:protocollo@pec.gpdp.it">protocollo@pec.gpdp.it</a> .
<b>9. Data processing methods</b>	Personal data are processed wholly or partly in paper forms and/or by automated means by the University of Rome "Tor Vergata" personnel, who is authorized to data processing according to their tasks, in respect of lawfulness, fairness, transparency, accuracy, relevance and necessity as per art. 5, paragraph 1 of GDPR.
<b>10. Transfer of personal data to non-EU countries</b>	Within the abovementioned purposes personal data cannot be transferred to non-EU countries and other activities which have to be carried on out of the EU territory.
<b>11. Privacy notice version</b>	20/04/2023