March-April 2021 Graduation Session

Programme	Graduation session:	Procedure opens in Delphi	Sending e-mail * from:	to:	Upload thesis (in Delphi) by:
***Triennio* in Italian**	**17-19 March**	*2 February*	*5 February*	*19 February*	*9 March*
Business Administration & Economics (T16 & T17) CLEM- BA (P82) e Business and Economics (P60)	**17-19 March**	*2 February*	*5 February*	*19 February*	*9 March*
Global Governance	**17-19 March**	*2 February*	*5 February*	*19 February*	*9 March*
Economics	**6 April**	*19 February*	*22 February*	*5 March*	*29 March*
Finance and banking	**31 March**	*15 February*	*18 February*	*1 March*	*23 March*
European Economy and Business Law	**23 March**	*5 February*	*8 February*	*22 February*	*15 March*
Business Administration	**15 April**	*26 February*	*1 March*	*14 March*	*7 April*
***Biennio* in Italian (+ *quadriennio*)**	**7-9 April**	*19 February*	*22 February*	*8 March*	*30 March*

* Your documents should be *scanned* and sent in PDF format to the Student Secretariat (to segreteria-studenti@economia.uniroma2.it); smartphone photographs will not be accepted (several apps that create suitable PDFs are available). The subject of the email message should be your **surname** and **name**, **student number** and your **course's code** (M18, L78, T16, H73, etc.), in the body of the message the same ***subject*** information and the following documents in attachment:

- **Thesis application form** (downloaded from Delphi), signed and scanned in PDF
- **Exam booklet**, all pages scanned in PDF
- **Valid personal ID** in PDF
- **AlmaLaurea receipt** in PDF
- **€16 payment receipt** (already validated) in PDF
- If applicable, **additional declaration** * for obligatory tests and exams not yet accredited on the personal page.

* For extra activities (where required) and for exams not yet accredited in Delphi, please provide any useful reference in a supplementary declaration in PDF (for extra activities, type and period of activity, and if known, date of issue (even approximate) , of final approval; for exams, in addition to the name, include the date and the name of the professor).

Sample e-mail:
from ***yourname@mail.com***
to *segreteria-studenti@economia.uniroma2.it*
Subject*: Last name, first name, matricola 1234567, laurea in M18 (your program)*
Text: *Last name, first name, matricola 1234567, laurea in M18*
Include attachments

The Supervisor expresses his/her (obviously binding) decision on the work done by the graduating student, via Delphi. It is therefore not necessary to present the assignment of the thesis, even though this document is still present within the procedure dedicated to all University programmes.

The digital review of the plan is not yet active, therefore indications provided by Delphi on any missing exams are not to be taken into account, except to verify, of course, that all exams taken are those required by your study plan in order to apply for graduation.

When acquiring the degree request on the Delphi platform, remember to indicate the exam chosen for your thesis, with the exact same name with which it already appears in your transcript of records (showed while filling the request).