



**Privacy Notice pursuant to article 13 of Regulation EU 2016/679  
(hereinafter "GDPR") for monitoring the student's classroom attendance**

<b>1. Data Controller and Data Protection Officer (DPO)</b>	<p><b>Data Controller:</b> Università degli Studi di Roma "Tor Vergata" ("University")</p> <ul style="list-style-type: none"><li>- Address: Via Cracovia 50, 00133, Roma (RM)</li><li>- Telephone: 06 7259 8753</li><li>- e-mail: <a href="mailto:rettore@uniroma2.it">rettore@uniroma2.it</a></li><li>- Certified mail (PEC): <a href="mailto:rettore@pec.uniroma2.it">rettore@pec.uniroma2.it</a></li></ul> <p><b>Data Protection Officer (DPO):</b></p> <ul style="list-style-type: none"><li>- Address: Via Cracovia 50, 00133, Roma (RM)</li><li>- Telephone: 06 7259 2151</li><li>- e-mail: <a href="mailto:rpd@uniroma2.it">rpd@uniroma2.it</a></li><li>- Certified mail (PEC): <a href="mailto:rpd@pec.torvergata.it">rpd@pec.torvergata.it</a></li></ul> <p>Further information about the University's activities related to privacy can be obtained by writing to the following e-mail: <a href="mailto:privacy@uniroma2.it">privacy@uniroma2.it</a> (Tel. 0672592151).</p>
<b>2. Categories of personal data</b>	<p>The University will process the personal data of the students of the School of Economics - Department of Economics and Finance ("Faculty") for the purpose of carrying out a system of classroom attendance with a new technological and organizational solution using the Faculty's digital platform.</p> <p>The University will process the following categories of personal data:</p> <ul style="list-style-type: none"><li>- name and surname, student ID, IP address, time of connection, and, in the event of system failures, number of logs made.</li></ul>
<b>3. Source of personal data</b>	<p>Personal data will be collected by the data subject at the time of the registration on the Faculty's digital platform.</p> <p>The student will confirm her/his presence in the classroom by accessing her/his personal account (on <a href="https://economia.uniroma2.it">https://economia.uniroma2.it</a>) through a web browser and will subsequently receive an email confirmation.</p> <p>In case of anomalies, the student may contact the Faculty's secretarial staff that will make the necessary checks, so that she/he may obtain human intervention on the part of Data Controller, to express her/his point of view and to contest decisions.</p> <p>Spot checks of actual classroom attendance will be made by the Faculty's secretarial staff.</p>
<b>4. Purposes of data processing</b>	<p>Personal data will be processed for <b>monitoring the classroom attendance of the students</b>, according to the Code of Conduct and the Guidelines of Global Governance Courses.</p> <p>There is a digital Attendance Register in which the signature of the student will be put.</p> <p>The legal basis for the processing of the above data can be found in Article 6(1) (b) of the GDPR ("<i>processing is necessary for the performance of a contract to which the data subject is party or in order to take steps at the request of the data subject prior to entering into a contract</i>").</p>
<b>5. Categories of recipients who may receive your personal data</b>	<p>In compliance with the regulation in force and only for processing purposes, data will be communicated university personnel (teaching staff, including researchers, employees and collaborators) in their capacity as persons authorized to process personal data pursuant to art. 29 of the GDPR.</p> <p>In particular, the Faculty secretarial staff has access to student's data in real time, through the Faculty's digital platform, in order to calculate the student's attendance rate for each semester.</p> <p>Personal data will not be disclosed to third parties (public and private) for the pursuit of this processing purpose.</p>



<b>6. Data retention period</b>	<p>The synthetic data, relative of the student's attendance rate for each single course, will be retained for three years, until the end of the duration of the degree course.</p> <p>The detailed data referred to in point 2 will be kept until the end of the semester.</p>
<b>7. Rights of the data subjects</b>	<p>The data subject has the right to:</p> <ul style="list-style-type: none"><li>- ask the Data Controller (by writing to the e-mail address <a href="mailto:privacy@uniroma2.it">privacy@uniroma2.it</a>), pursuant to articles 15, 16, 17, 18, 19, 20 and 21 GDPR, information and access to their personal data and the rectification or erasure of the same or the restriction of the processing that concerns them or to object to their processing, in addition to the right to data portability;</li><li>- lodge a complaint with a supervisory authority (Garante per la Protezione dei Dati Personali, Piazza Venezia, 11, Rome, Italy, <a href="https://www.garanteprivacy.it">https://www.garanteprivacy.it</a>) by writing to the mail address <a href="mailto:protocollo@gpdp.it">protocollo@gpdp.it</a> or <a href="mailto:protocollo@pec.gpdp.it">protocollo@pec.gpdp.it</a>.</li></ul>
<b>8. Obligation to provide personal data</b>	<p>Data provision is optional.</p> <p>Failure to provide the data will preclude the student from accessing the incentives related to attendance tracking outlined in the Code of Conduct and in the Guidelines for the degree program.</p>
<b>9. Data processing methods</b>	<p>Personal data are processed by automated means by the University of Rome "Tor Vergata" personnel, who is authorized to data treatment according to their tasks, in respect of lawfulness, fairness, transparency, accuracy, relevance and necessity pursuant to art. 5, par. 1, of the GDPR.</p>
<b>10. Transfer of personal data to non-EU countries</b>	<p>Personal data will not be transferred to third countries or international organizations.</p>
<b>11. Privacy notice version</b>	<p>06/09/2022</p>