**NOTICE for REIMBURSEMNENT**

**For the COMPLETION of MATLAB CERTIFICATION (Associate Level)**

**2019/2020 Academic Year**

**- reserved for students of MSc. Finance and Banking and MSc. Economics –**

**(with reference to the Department Council resolution of 11/02/2020)**

**GENERAL PROVISIONS**

As proposed by the Programme Coordinators of MSc. Finance and Banking and MSc. Economics, considering that the MatLab certification expands the professional opportunities of students and is considered an excellent tool for the analysis of economic and financial data, the Department of Economics and Finance of Tor Vergata University of Rome, with the resolution of the Department Council of 11/02/20, has allocated 24 reimbursements equal to 122,00 euro each in favour of students who are regularly enrolled in the 2019/2020 academic year in MSc. Economics (n. 4 reimbursements) and MSc. Finance and Banking (n. 20 reimbursements), as an incentive to those who achieve the MatLab certification (Associate level) during the certification test that will be held in the Faculty of Economics of Tor Vergata University of Rome on 15 May 2020. It is a certification of knowledge in the field of computer programming which allows students to increase their job opportunities. MatLab is an environment for numerical calculation and statistical analysis written in C, which allows users to manipulate matrices, display functions and data, implement algorithms, create user interfaces, and interface with other programs. MatLab is widely used in industry and universities because of its many tools to support the most diverse fields of applied study and it works on various operating systems including Windows, Mac OS, GNU/Linux and Unix.

**ADMISSION CIRTERIA**

Students may present a request for MatLab certification reimbursement if they meet both of the following requirements:

1. They are regularly enrolled in MSc. Finance and Banking or in MSc. Economics during the 2019-2020 academic year;
2. They have passed the MatLab certification exam taken on 15 May 2020 and organized at Tor Vergata University of Rome.

**CASES FOR EXCLUSION**

Students will be excluded from reimbursement if they have previously received sanctions following the presentation of false declarations aimed at obtaining benefits for the right to study or for which a disciplinary sanction has been issued.

**PRESENTATION OF THE REIUMBURSEMENT REQUEST**

Students must present a reimbursement request between 20 May 2020 and 30 June 2020 by using theReimbursement Request Form, which must be fully completed and brought in person to the Programme Office.

Applications will only be accepted if they are accompanied by the following documents:

* Copy of a valid ID and Fiscal Code, both with original signature of the student;
* Copy of the MatLab certification that was earned on 15 May 2020.

**Direttore del Dipartimento**

***Prof. Fabrizio Mattesini***