**Request Form for MatLab Reimbursement**

## *2019/2020 Academic Year*

**Student Information**

NAME AND SURNAME ………………………………………………………………………………………………

ACADEMIC PROGRAMME: …………………………………………………………………………………………

STUDENT REGISTRATION NUMBER (*MATRICOLA) ……………………………………………………….*

PLACE AND DATE OF BIRTH .……………………………………………………………………..………………..

ITALIAN TAX ID NUMBER (*CODICE FISCALE*) ..………………………………………………………………

ADDRESS ……………………………………………………………………………………………..……………………

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| --- | --- |
| EMAIL…………………………………………………………… | TELEPHONE NUMBER……………………………………………………… |

**The aforementioned student asks to receive the MatLab reimbursement, for a total of €122,00.**

* **Attached documents**:
* Copy of valid ID, with student’s original signature
* Copy of Italian tax ID number (*codice fiscale*), with student’s original signature
* **Bank details for payment of the reimbursement** (L. 214 / 22 December 2011):

*Bank……………………………………………………………….……Agency …………… in…………………………….*

*IBAN: ……………………………………………………………………SWIFT/BIC:…………………….......................................*

The undersigned (insert full name)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ has received and understood the Privacy Policy Disclosure in reference to Art. 13 of the EU Regulation 2016/679 on the processing of personal data pertaining to the MatLab Reimbursement for students regularly enrolled in the 2019/2020 academic year in MSc. Economics and Msc. Finance and Banking at Tor Vergata University of Rome. Moreover, the undersigned confirms knowledge that the personal information provided will be processed in the manner and for the purpose indicated in the Privacy Policy Disclosure statement.

Date ……………………… Signature…………………………………………………….

**Rules for submitting the payment request:**

Students are required to submit the original documents indicated above (completed and signed) to the MSc. Programme Office by 30 June 2020.