

**INTERN REQUIRED FOR FOREIGN AND SECURITY POLICY TEAM OF THE
BRITISH EMBASSY ROME**

INTRODUCTION

The Foreign and Security Policy (FSP) team is seeking to hire an intern for a period of six months, ideally starting **in September 2019**. They will work under the direction of the Justice and Home Affairs Officer and the Energy and Climate Change Attaché.

The FSP team deals with bilateral and international issues covering foreign and security policy, justice & home affairs (JHA), migration, energy, environment & climate change. On the JHA side, this includes, for example, working closely with the Italian authorities to facilitate bilateral cooperation on tackling corruption, serious and organised crime and modern slavery. On migration, the main focus is collaborating with Italian authorities to tackle illegal migration, in particular in the context of the current migration crisis. The team works closely with the Italian government on our foreign policy priorities including our ambition on climate change and efforts on international cyber issues. The team runs a number of projects under various UK government funds, in support of our prosperity, security and bilateral objectives.

There will also be a strong focus on the UK's EU exit and Future Security Partnership negotiations in the upcoming months.

The team collaborates closely with several Whitehall departments including the Foreign and Commonwealth Office, Home Office, Ministry of Justice, Department for Business, Energy, and Industrial Strategy, Department for International Development, UK Parliament and several Italian government Ministries and NGOs.

MAIN DUTIES/RESPONSIBILITIES

- Monitoring policy developments in Italy in key areas of interest, including through media monitoring and reporting and desk research;
- Regular reporting and updates on energy sector developments, JHA issues and migration.
- Attending conferences and writing reports;
- Providing support for the organisation and delivery of Embassy events, and inward and outward high level/ministerial visits;
- Project management support;
- Supporting the team in their day-to-day work such as translation Italian <-> English and administrative tasks.

REQUIRED EXPERIENCE AND SKILLS

- Enthusiasm, and ability to take the initiative
- Ability to work independently and stay on track
- Flexible and a strong team player
- Must be fluent in both spoken and written English and Italian

TERMS AND CONDITIONS

The opportunity is open to undergraduates and graduates as provided for by Italian Law DM142/98. The candidate will have to go through a selection process by way of an interview, both written and oral. The successful candidate will be granted a number of credits (crediti formativi), as indicated by the university.

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Prior to the appointment, the Embassy will have to sign an agreement (Convenzione di Tirocinio) with the university where an agreement has not been yet signed. The agreement will set out the arrangements including tutor, health & safety and insurance cover.

The internship is not a work contract and as such is not paid. However the Embassy will pay the intern a monthly allowance of €350 per month. This amount is not subject to tax under current local legislation. The intern would be expected to work an average of 30 hours per week, Monday to Friday, within the range of 09 am – 5pm. Some degree of flexibility is expected, mostly in case of seminars and evening events.

Flexibility is ensured by the whole team to accommodate the intern's need in case of university exams or for studying.

Other administrative details are set out in the university '*progetto formativo*' to be signed once appointed to the internship.

Applications (covering letter + CV in English) will have to come through the university or promoting body **by 09 July 2019**. Applications can be sent to the following email address at: italy.internship@fco.gov.uk

Please note that applications will have to come through the university or promoting body abiding by Italian law: DM 142/98. Individual applications shall not be considered. Interested students can liaise with the "Ufficio Stages" of their Faculty or University

Please note that confirmation of the internship is subject to security clearance and reference check with the university.

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