

TORNO SUBITO 2017

What is Torno Subito?

The “Torno Subito” Programme is part of the ESF 2014-2020, the ROP Lazio ESF Axis III - Education and Training programming with “Investment Priority, 10.ii - Specific Objective, 10.5”. Torno Subito is promoted by Regional Department for Training, Research, Schools and University. The party in charge of starting and implementing the measure is Laziodisu Organisation for the Right to University Education in Lazio.

The principles and aims of the programme of actions are to:

- sustain the improvement and strengthening of the human capital of young people by encouraging: mobility nationally, in Europe and internationally; the comparison with relevant experiences in their field of interest; the increase in formal and informal skills through a *learning by doing* approach;
- encourage the acquisition of excellent skills by sustaining higher education through study and work experience pathways and, at the same time, creating opportunities for the development of important relations, both in Italy and abroad;
- promote the use of skills and experience in the region by increasing the opportunities for qualified employment in response to the requirements of the region’s economy for a smart, sustainable and inclusive growth;
- contribute to reducing the gap between demand and supply of work by allowing young people to build career paths suited to their growth and specialisation requirements in specific professional areas.

Available Resources

The overall resources set aside for the recipients is 24.331.976,83 Euros of which 1.649.708,03 Euros is earmarked for the Project Line “Torno Subito Cinema” and 1.649.708,03 Euros is earmarked for the Project Line “Torno Subito Gusto”.

If the resources dedicated to the “Torno Subito Cinema” and “Torno Subito Gusto” Project Lines are not used in full, they may be used to finance projects belonging to the other two Project Lines.

Laziodisu reserves the right to allocate additional funds should the need arise, compatible with the budget resources granted to the Regione Lazio.

Candidates eligible to submit projects

The proposers, potential recipients of the action are citizens both Italians or foreigners, resident and/or domiciled in Lazio for at least 6 months, aged between 18 and 35, registered with a job placement agency and with the following requirements:

- university students
- university graduates
- students and graduates of schools with a high level of technical specialisation known as “Istituti Tecnici Superiori” (Higher Technical Institutes)

- high school graduates - solely for “Torno Subito Cinema” and “Torno Subito Gusto” Project Lines
- students aged 18 (on the date of the proposal submission) and over who completed in 2014,2015,2016 the three-years course of IeFP, Education and Professional Training, (“Operatore addetto alla ristorazione”, “Preparazione pasti”, “Servizi sala e bar”) only in the institutes located within Lazio region - solely for “Torno Subito Gusto” Project Line.

Under penalty of exclusion, the above-mentioned requirements must be met at the time the application is submitted.

Moreover, when the project begins, the grant recipient must not be part of any other type of subordinate employment (both fixed-term and permanent) and must not be participating in any internships, funded PhD programmes or other projects financed by EC or Italian funds.

Project Phases and Project Lines

The “Torno Subito 2017” initiative funds projects divided into two main phases within the scope of one of the three project lines envisaged.

PHASES OF THE SINGLE PROJECT

PHASE 1 - to be carried out outside the Lazio region, in other Italian regions, EU countries, other European and non-European countries, aimed at acquiring greater knowledge, competences and professional skills through a training activity (participation in specialisation courses, higher education courses and Masters) or work experience (internships, training on the job) to be carried out at host-partner locations which could be a university, research institute, or public or private organisation already identified when submitting the application;

PHASE 2 - which must be compulsorily carried out within the Lazio region, aimed at redeploying the skills acquired in Phase 1, *through internships or guided pathways to self-employment*, at a host-partner location which may be:

- a university or research institute; a public or private, profit or non-profit organisation, already identified when submitting the application;
- a coworking site, already identified when submitting the application, in the event the project involves a pathway to self-employment;

PROJECT LINES

The 2017 edition of “Torno Subito” includes four Project Lines within which to propose the project.

1. “Torno Subito Training”

PHASE 1_It includes attendance of a specialisation course, advanced training courses or Masters, outside the Lazio region, which lasts a minimum of 80 hours per month for a period of 3 to 12 months, based on a detailed programme.

PHASE 2_It may include within the Lazio region:

- A) work experience for a period of 3 to 6 months to be carried out at a public or private, profit or non-profit Institute, including vocational studies aimed at redeploying the skills acquired in Phase 1.

Alternatively,

- B) a guided pathway to self-employment for a period of 3 to 6 months, to be carried out at a coworking site, aimed at redeploying the skills acquired in Phase 1 and building/experimenting an idea for a start-up business.

2. “Torno Subito Work Experience”

PHASE 1_It includes a period of work experience outside the Lazio region, for a period of stay from 3 to 6 months. The activity carried out must be certified by a register of monthly attendance (Annex 6). For the participants who carry out Phase 1 outside Italy, in a European or non-European country, the host-partners must guarantee that the insurance laws in force in their respective countries are respected (Annex 4b)

PHASE 2_It must include, for a period of 3 to 6 months in the Lazio region, one of the three types of internship, to be carried out at a private or public, profit or non-profit Institute and aimed at redeploying the skills acquired in Phase 1.

- A) Extracurricular internship governed by DGR 199/2013
B) Curricular internship governed by the regulations of universities or authorised training institutes
C) Vocational internships aimed at qualification, governed by the sector-based law, for specific professional boards
D) A guided pathway to self-employment,

3. “Torno Subito Cinema”

PHASE 1_It includes attendance of a specialisation course, advanced training courses or Masters or a period of work experience outside the Lazio region, relating specifically to the cinematography profession, for a period of stay between 1 and 6 months.

This line is divided in two sections:

- Training section
- Work Experience section

The Training section follows the same rules and guidelines of the “Torno Subito Training” Line.

The Work experience section follows the same rules and guidelines of the “Torno Subito Work Experience” Line.

PHASE 2_ This must be implemented within the Lazio region and it may include:

- A) work experience for a period of 3 to 6 months to be carried out at a public or private, profit or non-profit Institute, aimed at redeploying the skills acquired in Phase 1.

Alternatively,

- B) a guided pathway to self-employment for a period of 3 to 6 months, to be carried out at a coworking site, aimed at redeploying the skills acquired in Phase 1 and building/experimenting an idea for a start-up business in the cinematographic industry.

4. “Torno Subito Gusto”

PHASE 1_It includes attendance of a specialisation course, advanced training courses or Masters or a period of work experience outside the Lazio region, relating specifically to the topics of cooking and food and beverage, for a period of stay between 1 and 6 months.

This line is divided in two sections:

- Training section
- Work Experience section

The Training section follows the same rules and guidelines of the Project Line “Torno Subito Training”.

The Work experience section follows the same rules and guidelines of the Project Line “Torno Subito Work Experience”.

PHASE 2_This must be implemented within the Lazio region and it may include:

- A) work experience for a period of 3 to 6 months to be carried out at a public or private, profit or non-profit Institute, aimed at redeploying the skills acquired in Phase 1.

Alternatively,

- B) a guided pathway to self-employment for a period of 3 to 6 months, to be carried out at a coworking site, aimed at redeploying the skills acquired in Phase 1 and building/experimenting an idea for a start-up business in the sector of food and beverage.

Project proposal terms and conditions

The projects can only be submitted by completing the on-line form and by following the on-line procedure and operating instructions which will be provided. The on-line procedure for submitting projects is available on the web site www.tornosubito.laziodisu.it, in the section “Call for Proposals 2017”.

Expenditure eligible for financing for single projects

The overall cost of each project is the result of the sum of expenses to be documented with real costs, the monthly remuneration from work experience outside the Lazio region, for work experience and self-employed activities and, lastly, from the use of the standard scales of unit costs for the monthly flat-rate refund of the cost of food, accommodation and travel (Annex 11).

The following costs will be funded for each eligible grant project:

- a) purchase of training courses or Masters:
 - € 7,000.00 for courses lasting between 3 and 6 months
 - €12,000.00 for courses lasting between 6 months +1 day and 12 months
- b) monthly remuneration for work experience outside the Lazio region:
 - € 600.00 Euros gross per month
- c) flat-rate remuneration for subsistence and travel as indicated in the standard costs (see Annex 11)

- d) health insurance up to a maximum of € 500.00 for countries which do not ensure public health coverage, to be documented with real costs
- e) cost of visa processing up to a maximum of € 500.00 Euros for countries where one is required, to be documented with real costs
- f) a surety policy equal to 3% of the total amount funded, issued by banks, insurance companies or financial intermediaries enrolled in the registers under articles 106 and 107 of Leg. Decree No 385/1993 and subsequent amendments and additions, to be documented with real costs
- g) services for assistance and accompaniment up to a maximum of € 8,000.00 Euros for anyone with disabilities, to be documented with real costs. The cost for the purchase of equipment, aids, wheelchairs, prostheses, etc. is excluded. Only the cost of renting these items is recognised.

Method for paying the grant

The grant available for each project proposal will be paid through:

- an initial advance payment, including all the costs related to the stay outside the Lazio region in Phase 1 and, in the case of training, the cost resulting from the estimate for the course awarded a grant.
- in Phase 2, interim three-monthly and final reimbursements related to the work experiences envisaged.

Information and requests for clarification regarding the Call for Proposals

Questions and requests for clarification about this Call for Proposals can be sent to the following email address: infotornosubito2017@laziodisu.it.