

Please note: this English version is for informational purposes only. Please refer to the Italian version for official regulations.

CALL FOR APPLICATION FOR THESIS REASEARCH ABROAD

Academic Year 2025/2026

Art. 1 General information

A Call for scholarships is open to students enrolled in a master's or single-cycle degree program at the Tor Vergata University of Rome for the 2025/2026 academic year, within the normal duration of the program increased by one year (D.M. 1047 of 29/12/2017).

The primary purpose of the program is to allow a period of research for the preparation of the master's or single-cycle degree thesis in European or non-European countries at universities or non-university institutions (such as private entities, public institutions, laboratories, libraries, research institutions, archives, etc.).

TOR VERGATA UNIVERSITY OF ROME ANNOUNCES THE ASSIGNMENT OF 35 SCHOLARSHIPS GRANTS FOR THESIS RESEARCH ABROAD IN EUROPEAN AND NON-EUROPEAN COUNTRIES

Art. 2 Eligibility Requirements for Participation

Students intending to participate in this Call must possess the following eligibility requirements at the time of submitting the application:

1. Be **regularly enrolled in the a.y. 2025/26** at Tor Vergata University of Rome within the regular duration of their study program, increased by one year (no more than one year beyond the standard duration)
Students enrolled with a “provisionally” enrollment (domanda cautelativa) for the A.Y. 2025/26 will not be considered eligible.

The student must, by the application deadline:

2. Be assigned a thesis project (i.e., provide proof that a thesis supervisor and topic have been assigned);
3. Have earned at least **180 ECTS credits** by the application deadline if enrolled in a single-cycle degree course, or **50% of the credits for the 1st year** if enrolled in a master's degree program.
4. Maintain a GPA of no less than **24/30 as of 31/03/2026**.

Furthermore, proficiency/knowledge in the language of the host country (or, alternatively, in the vehicular language used in the host country) is required. Students must provide documentary evidence of language proficiency by submitting one of the following documents:

- a certificate issued by a nationally and/or internationally recognized school;

- a self-declaration of a language exam or a language proficiency exam of the host country (or in the vehicular language used in the host country) taken at the student's home University.

Please note: It will be **mandatory to complete the mobility period at least 45 days before the thesis defense**.

Art. 3

Limitations and Incompatibility

For the entire duration of the stay abroad, students must be **properly enrolled and current with tuition fees payment at the Tor Vergata University of Rome**. Students may obtain their degree (Master's degree or Single-Cycle Master's degree) **only after having concluded the period of study abroad**.

In the event of eligibility, the scholarship **will not be disbursed** to those who, at the time of departure and for the entire period of the stay, and for the same purposes, benefit from:

1. Contributions or Aid provided for the same aims by public or private entities;
2. An Erasmus+ Grant;
3. Other mobility scholarships from any other bodies of Tor Vergata University of Rome;

Art. 4

Application procedure and deadline

Applications shall be submitted **exclusively online** by filling out the application form available at: <http://mobint.uniroma2.it/extra/candidatura/default.aspx> by and no later than the deadline **10th April, 2026 (12,00 – Midday, Roma GMT+2)**, under penalty of exclusion.

Incomplete, inaccurate, or unvalidated submissions will be automatically result to disqualification.

The student must complete all required sections online and attach the necessary documents. The submission of any hard-copy (paper) document is not required for the purpose of the application. Once the first access to the platform has been made, it will be possible to save the draft application, to modify and integrate it over multiple sessions. The application will be considered submitted to the offices only when the “send” or “invio” button is pressed for validation. Once validated, it will no longer be possible to integrate, modify, or cancel the application. At the end of the procedure, the system will automatically send an email to the address provided by the student, to notify that the application has been correctly uploaded. Any anomalies must be reported to the Help Desk service of the application system indicated on the platform.

The thesis research mobility requires the student to carry out a research period suitable for their thesis project in a European or extra-European country. The choice of destination can be made between a University or non-university institutions (such as private bodies, public institutions, laboratories, libraries, research institutions, archives, etc.) in agreement with their supervisor.

Compulsory documents for the application are:

- A reference letter from the Thesis Supervisor of Tor Vergata University confirming that the mobility abroad and the selected destination are of particular relevance for the purpose of the thesis research and elaboration;
- An invitation letter or documentation demonstrating established contacts with the hosting institution;
- Certificates or documents proving linguistic knowledge (Art. 2 of this Call);

Pursuant to Art. 71 of Presidential Decree (D.P.R.) 445/2000, the University Administration will reserve the right to proceed to the appropriate checks, including random sampling, and in all cases where founded doubts arise regarding the veracity of the declarations attested by the candidates in the application for participation.

Art. 5

Selection process and evaluation criteria

The selection of applications with the relating assignment of scholarships will be entrusted to a specific Interdisciplinary Commission appointed by Rectoral Decree.

The overall evaluation is formulated on a scale of one hundredth (out of 100) point. The Interdisciplinary Commission will select the candidates' applications based on the following evaluation criteria: academic curriculum as of 31/03/2026 (weighted average, grade of the last degree obtained, credits CFU);

The academic curriculum will be assessed on the basis of the following formulas:

$$\left[\text{Minimum}(\text{amount of earned ECTS credits, maximum amount of earnable ECTS credits during the whole study course based on candidates' year of enrolment}^1) / (\text{maximum amount of earnable ECTS credits during the whole study course based on candidates' year of enrolment}) \right] \times \min[1, \text{number of expected years for degree completion} / (\text{current academic year} - \text{year of enrolment} + 1)] \times (\text{weighted average mark} / \text{weighted average exam mark for students enrolled in the same study course}) \times 100$$

Any exemptions will not be taken into consideration for the purposes of evaluating the average.

In the event of a tie in the final score, the candidate who is younger by birth date will prevail.

Art. 6

Grant amount and disbursement

The scholarship is monthly and tied to the effective physical mobility and participation in the research activities.

The contribution will be financed with funds provided by the Ministry of University and Research (MUR) and will be paid out according to the provisions of Ministerial Decree (D.M.) 1047 of 29/12/2017 (Fondo Sostegno Giovani – FSG,) precisely, the monthly amount of the scholarships will be defined with reference to the economic condition resulting from the **ISEEU certificate** (Equivalent Economic Situation Indicator for University use), as indicated in the following table below:

¹ The calculation of the weighted grade point average for students belonging to the same course of study, all students enrolled in the study course as of 31/03/2026 will be taken into consideration, regardless of their year of enrollment.

SLOT	ISEEU	Monthly amount in € for European countries	Monthly amount in € for extra-European countries	Monthly amount for USA and Japan
I	$ISEEU \leq 13,000$	€ 800	€ 900	€ 1,100
II	$13,000 < ISEEU \leq 21,000$	€ 700	€ 850	€ 950
III	$21,000 < ISEEU \leq 26,000$	€ 600	€ 750	€ 850
IV	$26,000 < ISEEU \leq 30,000$	€ 450	€ 550	€ 650
V	$ISEEU > 30,000$	€ 350	€ 350	€ 350

University ISEE (ISEEU):

A valid University ISEE (ISEEU) declaration, as displayed in the online Student Services personal area (<http://delphi.uniroma2.it>), submitted for the purposes of determining tuition fees for the academic year 2025/2026, is required for this assessment. This declaration must be correctly acquired within the Tor Vergata University of Rome IT database.

Students with income and assets outside of Italy can use the ISEEU parificato Universitario certificate instead. This form also needs to be submitted for the academic year 2025/2026 and registered in the University's IT database.

The absence of a valid ISEEU or ISEEU parificato certification on the Delphi platform will result in a grant amount equivalent to that allocated to students with an ISEEU exceeding €30,000.

The grant duration is calculated based on the mobility start and end dates as indicated in the Certificate of Study Abroad. Every month shall be calculated of 30 days. In case of incomplete months, the grant shall be calculated by multiplying the number of days of the incomplete month by 1/30 of each monthly unit cost.

Students are responsible for verifying the accuracy of dates that are written in the Arrival/Departure Certificate, issued by the hosting institution, as this certification determines the basis for the calculation of the real months spent abroad and, consequently, the grant amount.

In case of mistakes, the grantees have to correct them before sending the documents to the office.

The grantees will receive the grant in two installments.

- The first one (70% of the total amount) will be disbursed at the beginning of the stay abroad, more exactly following receipt of the Arrival Certificate and the signed Learning Agreement from the hosting institution.
- The remaining 30% will be paid at the end of the mobility period upon reception of the final documents. The amount of the second installment is equal to the balance or adjustment for the actual period of thesis research abroad.

Before starting their mobility period, the grantees have to:

1. Sign the Mobility Agreement (acceptance of grant with the supposed mobility period);
2. Sign the Code of Conduct;
3. Sign the Learning Agreement²;
4. Have a residence permit valid for the whole mobility duration;
5. Be in compliance with the administrative procedures in place with the Lazio Disco right to education institution.

At the end of their mobility period, within 15 days of returning from abroad, the grantees must submit the following documents to the office:

1. Arrival/Departure Certificate certifying their stay abroad;
2. A report on the activities carried out during the mobility period.

Return of the mobility grant

The student must return the mobility grant in the following cases:

1. Failure to submit the required mobility documents within 15 days after returning from abroad;
2. Period of stay less than the minimum expected of 1 month;
3. Period of stay shorter than that foreseen in the Mobility Agreement, limited to fraction of mobility contribution not used;
4. In the event that the student does not graduate in the 2025/2026 academic year.

Please Note: Failure to repay the requested amounts will result in the suspension of the students' academic career.

Art. 7

Recognition of completed activities

It will be the responsibility of the selected students to agree with their Supervisor on the research activity and to complete the Learning Agreement, which will be approved by the Supervisor and signed by the Erasmus+ coordinator of the Macroarea before departure, in preparation for the recognition of the completed activity. The research activity carried out abroad will be recognized by the individual Study Program Boards of the Tor Vergata University of Rome.

Art. 8

Mobility duration

The **mobility period** for degree thesis preparation must be between a minimum of **1 month** and a maximum of **3 months**.

During the students stay abroad, the grantees must be regularly enrolled at the Tor Vergata University of Rome, and must therefore have paid their tuition fees in full for the relevant year (not in “cautelativa” student).

² The Learning Agreement is an essential document for completing the mobility program. It must be approved and signed by the home institution, the host university, and the student prior to departure. Any substantial changes to activities, dates, and any extensions of the mobility program must be agreed upon in writing by the parties (university, student, and host university).

Art. 9

Allocation and acceptance of the grant

The list of selected grantees and their relating destinations will be published on the Tor Vergata University of Rome website, at the following link (section: Call for Thesis Research Abroad 2025/2026): https://web.uniroma2.it/it/percorso/area_internazionale/sezione/borse_di_studio_per_la_mobilita_internazionale_per_studio_e_ricerca

Selected grantees will be sent written communications regarding the procedures to follow for accepting the scholarship.

To receive the grant, selected grantees need to formally accept it. In case of non-acceptance, the grant will be allocated to the next qualified grantee according to the ranking list. Students who are eligible but do not receive a grant may still undertake the "zero grant" mobility program, being treated equally to scholarship recipients in all other respects.

Art. 10

Privacy

The processing of personal data requested by this Call is aimed at managing the Program, for selection procedures, and for any assignment and disbursement of the contribution, and will be carried out in accordance with the provisions of the "General Data Protection Regulation" Regulation (EU) 2016/679 of the European Parliament and of the Council of April 27, 2016, and Legislative Decree 196/2003, as amended by Legislative Decree 101/2018.

The Data Controller is Tor Vergata University of Rome, Via Cracovia 50 CAP 00133 Rome, PEC direzione.generale@pec.uniroma2.it

The Data Protection Officer is based in Via Cracovia 50, 00133 Rome, e-mail rpdp@uniroma2.it PEC rpdp@pec.torvergata.it

The e-mail address, to which questions relating to data processing may be addressed, is: privacy@uniroma2.it.

Participants have rights under EU Regulation 2016/679, including the right to access, rectify, erase, or restrict processing of their personal data, and to object to its processing.

The student interested in carrying out a research period for the purpose of writing their thesis at universities or non-university institutions in European countries, at the time of submitting their application, must review the information provided by the Data Controller (University of Rome Tor Vergata) titled "Privacy Notice pursuant to Articles 13 and 14 of Regulation (EU) 2016/679 for users who intend to register for admission tests and state exams, for users intending to enroll in study programs, as well as for students, graduates, postgraduates, interns, and doctoral students at the University of Rome Tor Vergata," available on the Organizer platform, as well as at the following link: <https://utov.it/s/privacy>. On the other hand, those intending to carry out a research period for the purpose of writing their thesis at universities or non-university institutions in non-European countries, at the time of submitting their application, must give consent to the processing of their personal data as outlined in the Privacy Notice provided by the Data Controller (University of Rome Tor Vergata), titled "Privacy Notice pursuant to Article 13 of EU Regulation 679/2016 for the processing of personal data of students intending to participate in international mobility programs for study (Erasmus+, Overseas, Thesis research abroad) or internships (Erasmus+ Traineeship) in non-European countries," which is also

available on the Organizer platform.

Art. 11

Office in charge of the procedure

Pursuant to Law No. 241 of 7 August 1990, the person responsible for procedures under the exclusive jurisdiction of the University is Dr. Marcela Mirabela Salavastu, Head of the Erasmus+ Mobility Office.

For further information, after carefully reading this Call, students can address directly to the following office:

Erasmus+ Mobility Office
Via Cracovia, 50 – building C, floor 1
Tel. 06/7259 3509
e-mail: mobilitastudenti@erasmus.uniroma2.it

The Rector

Professor Nathan Levialdi Ghiron