

INITIAL MUST DOs FOR INCOMING STUDENTS

1. Get your Codice Fiscale (Italian Identification Number)
2. Register at the Ufficio Erasmus+ Centrale in the *Rettorato*
3. Visit the School of Economics
4. Get a Refectory Card at the ADISU Office

1)Where to get the Codice Fiscale:

Agenzia delle Entrate – Office Rome 5
Via di Torre Spaccata, 110
00173 Roma

Opening hours

Morning: Monday, Wednesday and Friday (07:50 to 13.30)
Afternoon: Tuesday and Thursday (07:50 to 15:30)

How to reach Agenzia delle Entrate: Metro A (with “ANAGNINA” final stop) until “SUBAUGUSTA” stop, then walk towards “CINECITTA” stop and take the bus #213 and get off at the “PELIZZI TORRE SPACCATA” stop (the 7th one). The office is 50 meters away from the stop.

2)How to reach the Ufficio Erasmus+ Centrale - *Rettorato*:

Ufficio Erasmus+ “*Incoming*” - ground “0”, building D, room D002
dr. Alma Orazi
Via Cracovia, snc - Building D, room D002
Telephone: +39 06 72592062
E-mail: incoming@erasmus.uniroma2.it

Opening hours

Morning: Monday, Wednesday, Friday (9:00-12:00)
Afternoon: Wednesday (14:00-16:00)

On public transport:

- Underground Metro A + Bus: Linea A to the final stop “ANAGNINA”, then take bus “20 express” direction: “Cambellotti” – get off in: Cambridge/Residenza Universitaria. Then, 3-5 minutes by feet in order to reach Via Cracovia;

Or

- Underground Metro A + Bus: Linea A to the final stop “ANAGNINA”, then take bus “506” direction: “Grotte Celoni” – get off in: Passolombardo/Cracovia.

3) How to reach the School of Economics:

Metro A (with “ANAGNINA” final stop) until “ANAGNINA”, then take the bus #20 and get off at the stop of the School of Economics.

Via Columbia 2, building B, ground floor

Telephone: +39 06 72595507-5752

Morning: Monday, Wednesday, Thursday (10-13) Afternoon: Wednesday (14:30-16:30)

4) Where to get the Refectory Card:

ADISU Office – Refectory Office

Via Cambridge, 6

Telephone: +39 06 204101

Opening hours

Morning: Monday, Wednesday and Friday (9-12)

How to reach ADISU Office: Metro A (with “ANAGNINA” final stop) until “ANAGNINA”, then take the bus #20 and get off at the stop after the School of Economics.