

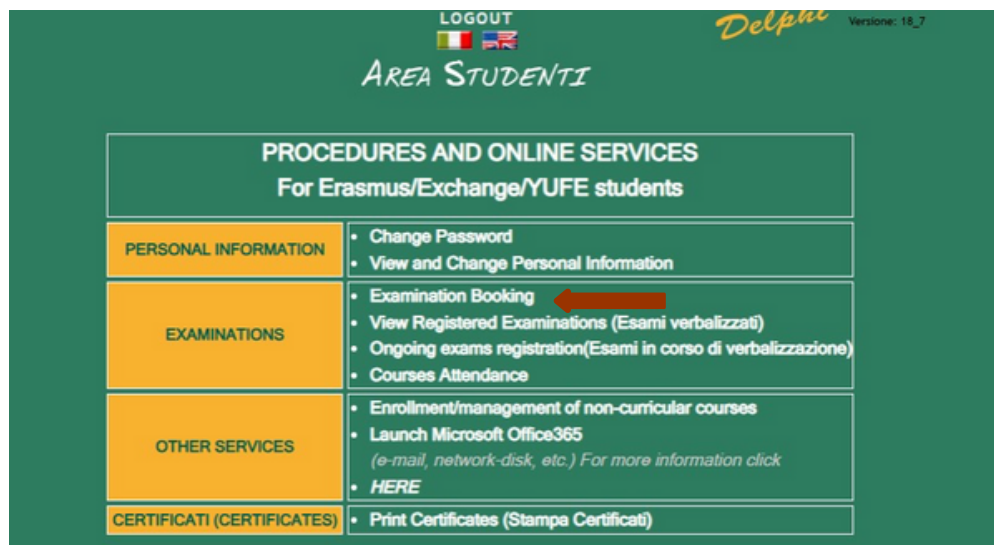
How to book an exam

1

Enter the DELPHI Portal by using your matricola and password:
<https://delphi.uniroma2.it/totem/jsp/Iscrizioni/sStudentiLoginIntro.jsp?language=EN>

2

Select *Examination Booking*



3

Select *Book Examination*. If your displayed e-mail address is correct, click on Next



4

Now you will see displayed 4 options:

- sort by examination (list of exams is displayed in alphabetical order)
- sort by the teacher (list of exams is displayed in alphabetical order)
- search examination (you are asked to enter at least 4 characters)
- search teacher (you are asked to enter at least 4 characters)

Select the option you prefer and click on Next.

5

Find the exam and the exam date (you may find more than one date) you intend to book, and click on *Book* (on the right side) and on *Confirm Booking* after checking the information related to the exam.

EXAM	VERBALIZATION CODE	REGISTRY CODE	TEACHER	AY	TPOLOGY	BOOKING END DATE	EXAMINATION DATE	CALL	BOOKED NUMBER	SEAT	SHIFT	
COST ACCOUNTING, PLANNING AND CONTROL (12 cfu)	8012107	8012107	CHIRICO ANTONIO	2025/2026	ESAME FINALE SCRITTO E ORALE	31/01/2026	04/02/2026	8	0			Book

Now you have successfully completed the procedure.

IMPORTANT: Exams will close for booking 4 days before the exam date.