

## *Disclaimer*

*The hereby call is a translation made for the convenience of the international students; only the call (bando) in Italian (D.R. 1841/2020) has to be considered as the official document issued by the University, the only one which students may refer in case of disputes or controversies.*

## **CALL FOR APPLICATION FOR THE ADMISSION TO THE ENGLISH-TAUGHT COURSE OF STUDY IN "GLOBAL GOVERNANCE" ("L-16 CLASS", POLITICAL SCIENCES) OF THE DEPARTMENT OF ECONOMICS AND FINANCE, SCHOOL OF ECONOMICS, UNIVERSITY OF ROME TOR VERGATA**

**ACADEMIC YEAR 2021 / 2022**

### **Art. 1 – Places on offer and admission requirements**

The public call for applications to enter the first year of the English-taught Course of Study in "Global Governance" ("L-16 class", Political Sciences) at the University of Rome Tor Vergata (Department of Economics and Finance) for the academic year (a.y.) 2021/2022 is now open, in accordance with art. 2 of law n. 264 of August 2, 1999; a total number of at most **204 places** are available, divided as follows:

- **150 places** available for Italian citizens, EU citizens and NON-EU citizens legally resident in Italy, in accordance with art. 26 of Law n.189/2002;
  - **54 places** reserved for NON-EU citizens resident abroad and applying for visa, 4 of which reserved to Chinese students participating to the "Marco Polo Program". Any places not used by Chinese candidates of the "Marco Polo Program" are made available as parts of the places for non-EU citizens residing abroad who are applying for a study visa.
- ⇒ The present call for applications is subject to the requirements laid down in the Decree 987/2016 (and its following amendments) by the Italian Ministry of Education, University and Research regarding the accreditation of Courses of Study.

Any Italian citizen, EU citizen and non-EU citizen legally resident in Italy, in accordance with art. 26 of law n. 189/2002, as well as NON-EU citizen resident abroad and who need to apply for a study visa, may participate to the selection process. In order to be admitted to the Course, it is mandatory to hold a five-year high school Diploma issued by Italian institutes, or alternatively an equivalent foreign qualification obtained abroad and valid for the admission to any Italian University. For further details on the validity of qualifications obtained abroad, see the ministerial procedures published on the following link: <https://www.studiare-in-italia.it/studentistranieri/> (click on "Disponibile la versione in lingua inglese" for the English version), in particular the [Allegato 1](#) and [Allegato 2](#) .

Moreover, any student – enrolled in the last year of Italian High Schools, or in the last year of non-Italian High Schools issuing an equivalent foreign qualification obtained abroad and valid for the admission to any Italian University – expecting to achieve the High School Diploma in the 2020/2021 school academic year may participate in the selection process.

The application procedure provided for in the present call is also necessary for:

- Students from other universities who intend to apply for transfer to the Course of Study in "Global Governance";
- Students of the University of Rome "Tor Vergata" belonging to Courses of Study other than "Global Governance" who intend to apply for inbound transfer to the Course of Study in "Global Governance".

The candidate selection will take place in **three calls** and **the total number of places** made available by the Course of Study, is divided as follows:

- **First call: 30 places** (of which **8 places** reserved to NON-EU citizens resident abroad and who need to **apply** for a visa, 1 of which reserved to Chinese students participating to the "Marco Polo Program"). Any places not used by Chinese candidates of the "Marco Polo Program" are made available as parts of the places for non-EU citizens residing abroad who are applying for a study visa;
  - ⇒ Students declared eligible for the oral interview but eventually not admitted in the first call may apply again in the second call, presenting a new application to participate in the selection in which they can indicate the additional experiences gained during the period which has elapsed since the first application, as well as the additional grades achieved in the last high school year attended (for students enrolled in the last year of Italian secondary school or in the last year of a non-Italian secondary school that provide a qualification valid for admission at Italian universities);
- **Second call: 102 places** (of which **27 places** reserved to NON-EU citizen resident abroad and who need to apply for a visa, 2 of which reserved to Chinese students participating to the "Marco Polo Program"). Any places not used by Chinese candidates of the "Marco Polo Program" are made available as parts of the places for non-EU citizens residing abroad who are applying for a study visa;
  - ⇒ Students declared eligible for the oral interview but eventually not admitted in the second call may apply again in the third call, presenting a new application to participate in the selection in which they can indicate the additional experiences gained during the period which has elapsed since the previous application, as well as the additional grades achieved in the last high school year attended (for students enrolled in the last year of Italian secondary school or in the last year of a non-Italian secondary school that provide a qualification valid for admission at Italian universities);
- **Third call: 72 places** (of which **19 places** reserved to NON- EU citizen resident abroad and who need to apply for a visa, 1 of which reserved to Chinese students participating to the "Marco Polo Program"), in addition to places left from the first and second call. Any places not used by Chinese candidates of the "Marco Polo Program" are made available as parts of the places for non-EU citizens residing abroad who are applying for a study visa.

## Art. 2 – Application procedure

In order to apply, the candidates of the FIRST CALL (in the period between **October 31<sup>st</sup> 2020** and **November 30<sup>th</sup> 2020**), candidates of the SECOND CALL (in the period between **December 2<sup>nd</sup> 2020** and **March 1<sup>st</sup> 2021**) and candidates of the THIRD CALL (in the period from **March 3<sup>rd</sup> 2021** and **May 17<sup>th</sup> 2021**) must fill in the application form following the procedure below:

- Click on the following link in order to connect with the **Delphi online Services Website**:  
<https://delphi.uniroma2.it/totem/jsp/index.jsp?language=EN>
- From the "DELPHI" webpage, click on "STUDENT SECTION", sector 1 > "Application to the programmes taught in English – Application" > a. "Start application procedures" > "FACULTY OF ECONOMICS" > Select "Global Governance";
- Fill in the application form for the selection by entering the required data and uploading the mandatory documents;
  - ⇒ Once the application has been filled, the system will release an application form with a CTRL and AUTH codes, written in the last page.
- Print and save the application form for the selection;
- In order to validate the application form, connect again to the Delphi online service at the following link: <https://delphi.uniroma2.it/totem/jsp/index.jsp?language=EN> and use the CTRL and AUTH codes with the date of validation, to confirm the application. (Click on "STUDENT SECTION", sector 1 > "Application to the programmes taught in English – Application" > "You have already filled out an application").

### PLEASE NOTE:

- The validation of the application is categorically mandatory to complete the procedure and participate in the selection.
- **After the validation of the application form by entering the AUTH code, it will no longer be possible to make any changes.**

The documentation object of the selection, to be uploaded in the application, is as the following:

- Scanned pdf copy of the Passport or Carta d'Identità only for Italian students;
- Personal statement (so called "Declaration of knowledge and aptitude for Global Governance disciplines") in English (pdf format): in no more than 1000 words the candidate (also referring to what specified in his/her curriculum vitae) shall illustrate how the knowledge acquired in his/her personal and educational growth path is consistent with the disciplines of the Global Governance training project, as well as shall show his/her personal aptitude (also referring to his/her school activities) for the disciplines envisaged by the training project and for the challenges posed by global phenomena.

Documents in support of the personal statement for the disciplines envisaged by the training project of Global Governance:

- High school Diploma (if achieved) and transcript of grades obtained in the last entire attended school year;
- Curriculum Vitae (pdf format) written in English.

The candidate must provide a valid email address in order to receive communications regarding the selection procedure, as well as a Skype contact (only for students not residing in the Lazio region) necessary for the interview as per art. 3 of the present call for applications.

#### **PLEASE NOTE:**

In accordance to D.P.R. 445/2000, any Italian citizen, any EU citizens and those NON-EU citizen legally resident in Italy may self-certify his/her personal qualities and information that can be verified or certified by Italian public entities (artt. 46 and 47 of the D.P.R. 445/2000).

The University of Rome Tor Vergata reserves the right to check the **authenticity of the statements provided**, under penalty of exclusion from the participation of the Course of Study in "Global Governance".

All admitted students with a non-Italian High School Diploma (in accordance with art. 1 of the present call for applications), are required to provide, at the moment of the enrolling, the Statement of Comparability of the High School Diploma released by the [CIMEA](#) or the **Declaration of Value of the final title** (obtained after at least 12 years of education) translated in Italian and authenticated by the Italian competent authorities (Consulate or Embassy) in the Country where the title has been obtained.

#### **Art. 3 – Admission, evaluation criteria and results communication**

For all the calls, the selection of candidates aims at verifying, on the basis of **the evaluation of the documents submitted** (evaluation of the Personal statement and supporting documents) and on the basis **of an oral interview**, the adequate preparation of the candidate (as per art. 6, par. 1, of D.M. 270/2004). In particular, to be admitted to the Course of Study in Global Governance, the candidate shall prove the required knowledge and aptitude for the Course disciplines, i.e.:

- a. The knowledge and the ability to argue with clarity and comprehensiveness about the main challenges posed by global phenomena;
- b. The knowledge and the ability to argue with clarity and comprehensiveness about the Global Governance training project, also in relation to the candidate's personal development project.

Following the same procedure, English language knowledge and skills will be verified according to the Common European Framework of Reference for Languages (entry level B2).

The evaluation is carried out on a scale of 0 to 100 total points, divided as follows:

- Up to **50 points: evaluation of the Personal statement and supporting documents.** Students that have achieved a minimum score of 20/50 in the evaluation of the submitted documents shall be declared eligible for the interview; students that have not achieved 20/50 will receive a rejection notification before the end of the selection period.
- Up to **50 points: oral interview.** During the interview, held in English, the Committee will evaluate the candidate's ability to understand and speak English, and the knowledge required by the Course, i.e. the knowledge and the ability to argue with clarity and comprehensiveness on the main challenges of global phenomena, as well as on the Global Governance project.

The **results of the evaluation of the documentation**, along with the notification of the date, time and place of the interview, will be announced via email, at the email address provided in the application form.

The interviews will be held at the Tor Vergata University School of Economics (Via Columbia, 2). For students who live outside Lazio or for students residing in Lazio which so request, the interview will be conducted via video conference using Skype or Zoom software.

It is the responsibility of the candidate to ensure the availability of the required hardware (PC, webcam), software and reliable internet connection.

**Candidates who do not show up by the deadlines set in the interview calendar will be excluded from the final ranking list.**

#### **PLEASE NOTE:**

**The oral interview cannot be repeated;** therefore, the students who in the first or second call, have sustained the oral interview, but who have not been winners, can only improve the score related to the evaluation of the documentation, presenting a new application for selection in the second or third call, with additional experience gained in the period spent and any grades obtained in the last high school year attended (for students enrolled in the last year of Italian secondary school or in the last year of a non-Italian secondary school that provide a qualification valid for admission at Italian universities).

#### **Art. 4 – Committee and Responsible of procedures**

The Admission Committee is appointed by the Rector on the proposal of the Coordinator of the Course, by his own decree. The officer in charge of the administrative procedures is Mr. Vincenzo Parisi, Head of the Students Secretariat of the School of Economics.

### Art. 5 – Ranking

The ranking is drawn up in order of merit according to score, in accordance with art. 3. Candidates with a score of 70/100 or above will be deemed eligible for the Global Governance program. The ranking list will be published on the website of the Course of Study ([www.globalgovernance.it](http://www.globalgovernance.it)) and on the University of Rome "Tor Vergata" website (<https://en.uniroma2.it/>) by:

<b>FIRST CALL</b>	<b>December 10<sup>th</sup> 2020</b>	For the <b>NON-EU citizens resident abroad</b> and applying for a student visa.
	<b>February 1<sup>st</sup> 2021</b>	For the <b>EU citizens and NON-EU citizens legally resident in Italy.</b>
<b>SECOND CALL</b>	<b>March 10<sup>th</sup> 2021</b>	For the <b>NON-EU citizens resident abroad</b> and applying for a student visa.
	<b>April 19<sup>th</sup> 2021</b>	For the <b>EU citizens and NON-EU citizens legally resident in Italy.</b>
<b>THIRD CALL</b>	<b>May 27<sup>th</sup> 2021</b>	For the <b>NON-EU citizens resident abroad</b> and applying for a student visa.
	<b>July 2<sup>nd</sup> 2021</b>	For the <b>EU citizens and NON-EU citizens legally resident in Italy.</b>

The publication of the ranking must be considered as an official communication of the results; no other forms of communication of the results are foreseen.

#### PLEASE NOTE:

- Admitted candidates must carry out all the preliminary enrollment fulfillments, under the terms and procedures described as per art. 6 below, otherwise they will be deemed to have withdrawn.
- There is no ranking list sliding for first and second call selection.
- Candidates not winner at the end of the first call or the second call of selection may participate to the following call by resubmitting the application as per the procedure and the indications in the articles 2 and 3.
- The ranking list slides for the third selection round only if there are still vacant places once the deadline for the preliminary enrollment fulfillments of the winner students (as per art. 6 below) has expired. The vacant places will be assigned to the eligible candidates immediately in the next position of the ranking.

## Art. 6 – Preliminary enrollment requirements

Admitted candidates must send to the email address [global.governance@uniroma2.it](mailto:global.governance@uniroma2.it) the following documentation:

- [Code of Conduct pdf scanned copy](#), signed at the bottom;
- **Receipt of payment of 500 euro as an advance** payment which will be refunded, only to enrolled students, decreasing it on the installments of university fees to be paid, or in the case of exemption from paying taxes and university fees, in the form of refund.  
This payment will not be reimbursed in case of renounce to the enrollment.

The above documentation must be sent no later than:

<b>FIRST CALL</b>	<b>December 17<sup>th</sup> 2020</b>	For the <b>NON-EU citizens resident abroad</b> and applying for a student visa.
	<b>February 8<sup>th</sup> 2021</b>	For the <b>EU citizens and NON-EU citizens legally resident in Italy.</b>
<b>SECOND CALL</b>	<b>March 17<sup>th</sup> 2021</b>	For the <b>NON-EU citizens resident abroad</b> and applying for a student visa.
	<b>April 26<sup>th</sup> 2021</b>	For the <b>EU citizens and NON-EU citizens legally resident in Italy.</b>
<b>THIRD CALL</b>	<b>June 3<sup>rd</sup> 2021</b>	For the <b>NON-EU citizens resident abroad</b> and applying for a student visa.
	<b>July 9<sup>th</sup> 2021</b>	For the <b>EU citizens and NON-EU citizens legally resident in Italy.</b>

It is mandatory to pay the 500-euro deposit via **PagoPA** system. The PagoPA system has been introduced in order to make the payment at the Public Administration easier, safer and more transparent, and allows paying in different ways (traditional and online).

Further information is available on the following link:  
<https://en.uniroma2.it/news/pagopa-public-administration-epayment-system/>

Once the conditions described in this article are effectively met, the Global Governance Secretariat will issue a **Formal Acceptance Letter** to be signed by the Director of Course of Study.

## PLEASE NOTE:

- The winner candidates who have not completed the preliminary enrolment fulfilments referred to in this article in the above-mentioned terms and procedures, will be considered renouncers and cannot be enrolled according to the following article 7.
- Wherever available, vacant places for eligible but not admitted students of the third call will be filled by scrolling the ranking, and it will be published on the website [www.globalgovernance.it](http://www.globalgovernance.it).  
Newly admitted students are required to finalize the preliminary enrolment fulfilments within seven days from the notification of the availability of the place on the basis of the scrolling of the ranking.

## Art. 7 – Enrollment and payment/validation of tuition fees

The enrollment procedures, that all admitted candidates have to be finalised by November 6<sup>th</sup> 2021, will be published on August 2<sup>nd</sup> 2021 at the following web pages [www.globalgovernance.it](http://www.globalgovernance.it) and on the University website <https://en.uniroma2.it/>

All information relating to the amount, methods of payment of university fees and contributions, as well as the cases of total or partial exemptions, will be available in the Student Guide a.y. 2021-2022 which will be published on the University website: <https://en.uniroma2.it/>

## Art. 8 – Transfers e inbounds transfers:

University students from other Universities or from other Faculty courses of the University of Rome "Tor Vergata" must scan a legible documentation proving the request for inbound transfer (if coming from other Faculty courses of the University of Rome "Tor Vergata") or transfer (if coming from other Universities) and send it, along with the request for a confirmation of receipt, to the following email addresses [segreteria-studenti@economia.uniroma2.it](mailto:segreteria-studenti@economia.uniroma2.it) and [global.governance@uniroma2.it](mailto:global.governance@uniroma2.it) within the following dates:

- **from August 1<sup>st</sup> 2021 to December 31<sup>st</sup> 2021**

The Students Secretariat will send, along with a reading confirmation, the additional procedures to be carried out on the Delphi system of the University.



## Art. 9 – Candidates with a non-Italian High School Diploma

Candidates **holding a non-Italian High School Diploma** can participate in the selection process, but they are subject to confirmation. The admitted candidates to the Course of Global Governance, in addition to follow the enrollment procedures described in the student guide, they must submit the documentation required by current regulations available on the Italian Ministry of Education, Universities and Research website: <http://www.studiare-in-italia.it/studenti stranieri/> (click on "Disponibile la versione in lingua inglese" for the English version).

In case of irregular documentation issued by the student, he/she will be automatically erased from the final official ranking.

For further information, please check the University website, section International students, at:

- <http://en.uniroma2.it/admissions/how-to-apply/>

## Art. 10 – Students with disabilities or with specific learning disabilities

Students, upon registering on Delphi as per art. 2 of this call may declare that they have a **disability** or have **specific learning disabilities**.

In these cases, students have to communicate to the "Segreteria Tecnica della Commissione dell'Ateneo" (CARIS) - New Buildings of Engineering Education - ground floor - Via del Politecnico 1 - 00133 Rome - to the email address: [segreteria@caris.uniroma2.it](mailto:segreteria@caris.uniroma2.it) - the type of disability in order to obtain an additional 30% of time for the admission test.

Candidates with learning disabilities, certified in accordance with law no. 170/2010, are required to communicate their status to the CARIS Secretariat using the same means.

### PLEASE NOTE:

The University of Rome "Tor Vergata" reserves the right to check the authenticity of the statements provided. It is worth to remind that anyone who makes false declarations makes false documents or uses them, is punished on the basis to the criminal code and the related laws on the subject.

Students with a disability equal to or greater than 66%, or with recognition of disabilities on the basis of art. 3, paragraphs 1 and 3 of the law of 5 February 1992, n. 104, are totally exempt from paying university and enrollment fees, and must follow the same online enrollment procedure as for all students (which will be announced starting from August 2<sup>nd</sup> 2021), with a self-certificate specifying their invalidity in the same application.

Subsequently they must send to the CARIS Secretariat (Technical Secretariat of the Commission for the inclusion of students with disabilities and specific learning disabilities) all the documentation issued by the competent authorities certifying the state of disability.

### PLEASE NOTE:

In the event of missed or non-suitability of the documentation submitted by the student, the latter will have to pay all the university fees and contributions.

For information and contacts, visit the website <http://caris.uniroma2.it/>

## Art. 11 – Further information

For further information, please follow the website of the [Ministry of Education, University and Research](#) (click on "Disponibile la versione in lingua inglese" for the English version) and the University website at: <https://en.uniroma2.it/>

**Economics Faculty webpage:** [www.economia.uniroma2.it](http://www.economia.uniroma2.it) (Click on "English Presentation")

**Global Governance Secretariat: Via Columbia, 2 – 00133 Roma (Building B, third floor)**

Website: [www.globalgovernance.it](http://www.globalgovernance.it)

Email: [global.governance@uniroma2.it](mailto:global.governance@uniroma2.it)

**Information Office of the School of Economics – Mr. Feliciano Bernabei –**

Tel: +39 06 7259 5513

Email: [bernabef@uniroma2.it](mailto:bernabef@uniroma2.it)

The **Students Secretariat of the School of Economics**, Via Columbia, 2 – 00133 Roma (Building B Ground floor). Only through appointment on Monday, Wednesday and Friday from 9 am to 12 pm and on Wednesday from 2 pm to 4 pm.

Email: [segreteria-studenti@economia.uniroma2.it](mailto:segreteria-studenti@economia.uniroma2.it)

The **International Students Secretariat**, Via Cracovia, 50 – 00133 Roma (Building D, Ground floor).

Website: <http://en.uniroma2.it/admissions/how-to-apply/>

Tel: +39 06.7259 3231/2566/2567.

Open on Monday, Wednesday and Friday from 9 am to 12 pm and on Wednesday from 2 pm to 4 pm.

E-mail: [international.students@uniroma2.it](mailto:international.students@uniroma2.it)

**Welcome office:** Via Cracovia, 50 – 00133 Roma (Building C, First floor)

Website: <http://en.uniroma2.it/admissions/welcome-office>

Tel: +39 06 7259 2817/3234

Email: [welcome@uniroma2.it](mailto:welcome@uniroma2.it)

**Public Relations Office (URP)**, Via Cracovia, 50 – 00133 Roma (Building C, First floor)

**Telephone answering service "Call Tor Vergata":**

Monday to Thursday, from 9 am to 1 pm and from 2 pm to 5 pm; Friday, from 9 am to 1 pm.

Telefono: +39 06 7259 3099

Email: [relazioni.pubblico@uniroma2.it](mailto:relazioni.pubblico@uniroma2.it)



## Università degli Studi di Roma "Tor Vergata"

### **Services for Students with Disabilities of the Economics and Finance Department**

Referent teacher of Economics and Finance Department: Stefano Caiazza.

Email: [caiazza@economia.uniroma2.it](mailto:caiazza@economia.uniroma2.it)

Referent teacher of Management and Law Department: Anna Maria Battisti

E-mail: [battisti@economia.uniroma2.it](mailto:battisti@economia.uniroma2.it)

Administrative contact Dr. Simona Vigoni: Tel +39 06 7259 5501

Email: [simona.vigoni@uniroma2.it](mailto:simona.vigoni@uniroma2.it)

**Secretariat of the University Committee regarding the Inclusion of Students with Disabilities and DSA (CARIS)** – New buildings of School of Engineering – ground floor (Room L1) - Via del Politecnico, 1 – 00133, Roma.

Tel.: +39 06 2022 876 - Fax: +39 06 7259 7483

Email: [segreteria@caris.uniroma2.it](mailto:segreteria@caris.uniroma2.it)

Web page: <http://ing.uniroma2.it/caris-servizio-disabilita/>

Only through appointment on Monday, Wednesday and Friday from 9 am to 12:30 pm and on Tuesday and Thursday from 2:30 pm to 4 pm.