

Teaching Regulations for the Degree Course in Global Governance

Art. 1 - General rules

Starting in the 2013-2014 academic year, the Department of Economics and Finance at the University of Rome Tor Vergata has established an English-language degree program in Global Governance, Degree Class L-16.

The English name of the program is *Global Governance*. The name currently used is Global Governance.

The program is delivered in conventional mode.

The normal duration of the program is 3 years.

To obtain the degree, students must have acquired 180 credits, including those relating to compulsory knowledge, as well as knowledge of Italian and a European Union language.

Upon completion of their studies, students are awarded a degree in *Global Governance*, Class of L-16 degrees. Those who have obtained the degree are entitled to the academic title of doctor.

These Teaching Regulations have been drawn up in accordance with current legislation and the University Teaching Regulations, to which reference should be made for anything not expressly indicated herein, and are subject to review at least every three years.

Art. 2 - Teaching system

Pursuant to Article 11, paragraph 3, of Ministerial Decree No. 270 of October 22, 2004, the degree program has its own teaching regulations, in accordance with national teaching regulations and the University's Teaching Regulations. The teaching regulations, approved at the same time as the proposal to establish the course, are approved by the Ministry pursuant to Article 11 of Law No. 341 of November 19, 1990, and are issued by decree of the Rector. Their entry into force is established by the rector's decree.

The teaching regulations for the degree program, in compliance with the provisions of the class to which the program belongs and with current legislation, are defined after consultation with organizations representing the world of production, services, and professions, with particular reference to the assessment of training needs and career opportunities. They determine:

- a) the name, identified in accordance with both the class to which the course belongs and the specific characteristics of the proposed program;
- b) the class to which the course belongs and the reference department;
- c) the specific training objectives and expected learning outcomes, according to the system of descriptors of qualifications adopted at European level (knowledge and understanding, ability to apply knowledge and understanding, independent judgment, communication skills, learning skills);
- d) the professional profile of graduates, with information on employment opportunities;
- e) the general framework of educational activities to be included in the curricula and an indication of how they are to be carried out;
- f) the credits assigned to each educational activity and each area, referring to one or more scientific disciplinary sectors as a whole with regard to the activities provided for in letters a) and b) of Article 10, paragraph 2, of Ministerial Decree No. 270 of October 22, 2004;
- g) the knowledge required for admission and the assessment methods, differentiated by type of study program in accordance with the provisions of Article 6, paragraphs 1 and 2, of Ministerial Decree No. 270 of October 22, 2004, and of the University Teaching Regulations. Details on the admission criteria and assessment methods are outlined in these regulations;
- h) the characteristics of the final examination for the award of the degree.

The teaching regulations may stipulate that the course be divided into several curricula, provided that neither the name of the course nor the qualification awarded may refer to this.

The Department of Economics and Finance Council is responsible for ensuring that the study plans correspond correctly to the course regulations.

Art. 3 - Single Annual Study Program Form (SUA-CdS)

The Department of Economics and Finance, as the reference structure for the course, shall annually review the expected learning objectives; this review shall include an assessment of the demand for training and consultations with individuals and organizations involved in the production of goods and services and in the professions. These activities may be carried out in collaboration with related courses of study.

The course also reviews the course structure and its effects, making any necessary changes, and defines the educational offering in line with the learning objectives.

The Coordinator, assisted by the Quality Assurance Management Group and the Teaching Manager, prepares the documentation required for the accreditation of the study program, to be approved by the relevant teaching structure, and is responsible for compiling the Single Annual Report for the Study Program (SUA-CdS) as the main tool of the Self-Assessment, Periodic Evaluation, and Accreditation system introduced by Law 240/2010 and Legislative Decree 19/2012.

The Coordinator is also responsible for ensuring that the content of the SUA-CdS complies with what has been approved by the relevant teaching institution.

Art. 4 - Management of the degree program

The degree program in Global Governance is part of the Department of Economics and Finance as the reference teaching structure, which assumes responsibility and management of the program.

A program council is established for the program, which is responsible for the coordination and ordinary management of teaching based on the guidelines defined by the associated departments, in accordance with the Regulations for Teaching and Research Structures.

The Course Council elects the Course Coordinator from among the full-time professors by an absolute majority of its members, in accordance with the University regulations.

The Coordinator is responsible for convening and chairing the Council, ensuring that its decisions are implemented. The Coordinator remains in office for three academic years and cannot be re-elected consecutively more than once.

The Global Governance Course Council is composed of nine professors and researchers who teach on the course, and is supplemented by a student representative, elected from among the students regularly enrolled on the course, with an advisory vote. The members of the Course Council are appointed by resolution of the Department Council, on the proposal of the Course Council.

Members remain in office for 3 years and may be immediately reappointed upon expiry only once.

4.1 The Coordinator

The Course Coordinator supervises, promotes, and coordinates the activities of the course; convenes and chairs the meetings of the Council in accordance with these regulations and ensures that the relevant decisions are implemented.

He/she may appoint a Deputy Coordinator from among the teachers of the Course Council.

He/she may appoint delegates from among the members of the Course Council for subjects relating to specific areas.

The Deputy Coordinator shall cease to hold office at the end of the term of office of the Coordinator who appointed him/her.

The Coordinator may, for justified reasons, revoke the appointment of the Deputy Coordinator at any time.

4.2 The Course Council

The Council is composed of:

- The Coordinator, who chairs and convenes the Council;
- Tenured professors and researchers affiliated with the Degree Program;
- Two student representatives for each year of the program, for a total of six. Student representatives serve for three years.
- The Council also includes, without voting rights and without contributing to the quorum required for the validity of the meetings, non-tenured professors who hold teaching positions in the degree program.

4.2.a Functions of the Council

The Course Council prepares the Study Manifesto and Student Guide annually.

As part of the coordination and ordinary management of teaching, the Course Council is responsible for submitting proposals to the Department Council for approval on the following matters:

- teaching regulations and educational offerings;
- educational activity plans (study plans and individual study plans, educational paths for part-time students);
- recognition of university credits and any course abbreviations, including following requests for course changes or transfers from other universities;
- regulation of student mobility and recognition of studies completed abroad;
- monitoring of teaching activities;
- planning and organization of educational activities.

4.2.b Functioning of the Degree Program Council meetings

The Course Council normally meets in ordinary session at least 9 times a year (and extraordinarily whenever necessary, with at least 24 hours' notice) following a convocation by the Coordinator, sent by email to the members and student representatives at least 3 days in advance, indicating the meeting procedures, date, time, and place, as well as the agenda. Meetings may also be held remotely (online platform) using mechanisms that allow for the identification of participants, the possibility for each participant to speak, the sharing of matters to be discussed and voted on and the related documentation, and the verification of each participant's voting position.

It is also possible to convene the Council electronically by sharing the draft minutes in advance, well in advance of each member so that they can submit their comments, and indicating the deadline for expressing their vote by email.

Council meetings are valid when an absolute majority of members with voting rights are present, excluding those who are absent and have sent written justification. The Course Council deliberates with the favorable vote of an absolute majority of those present with voting rights, except in cases where different majorities are required.

In the event of a tie, the Coordinator shall have the casting vote. Student representatives who have more than 30% of the number of Council meetings without justified reason shall be subject to disciplinary action by the Council itself.

New items that arise after the agenda has been sent out may be added to the agenda at the proposal of the Coordinator only in exceptional cases and if all those entitled to vote are present and agree.

Voting shall normally be by open ballot; if requested by even one member, it shall be by roll call, except in cases where specific provisions provide for a different form of voting. The Coordinator shall vote last.

Upon request, votes concerning individuals shall be taken by secret ballot.

The Coordinator is responsible for the proper conduct of the meetings, regulating for each item on the agenda the number and duration of each member's interventions, the order and manner of voting on proposals for resolutions and motions.

The Coordinator has the right to suspend the meeting for serious reasons.

4.2.c Review Group/Quality Assurance Group

The Review Group is composed of the Coordinator, who also acts as the Quality Assurance Officer, representatives of the teaching staff and students of the degree program, and a representative of the TAB staff. The Review Group for the degree program in Global Governance assumes the functions of the Quality Assurance Group.

4.2.d Publication of the Council's work

Minutes are taken of the Council's meetings.

The minutes of the previous meeting must be attached to the agenda of the next Council meeting for approval at that meeting or at the immediately following meeting.

Art. 5 - Strategic Committee

During the planning phase (and also in relation to subsequent study cycles), the Course Council shall ensure an in-depth analysis of the needs and development potential (humanistic, scientific, technological, health, or economic-social) of the relevant sectors. To this end, the Council systematically consults the main stakeholders (students, teachers, scientific and professional organizations, representatives of the world of culture and production, including at the international level), both directly and through the use of sector studies.

The Course Council makes use of a Strategic Committee, composed of prominent figures with proven experience in the academic, institutional, business, and diplomatic fields, for a maximum of 15 members.

The profile of the members is consistent with the cultural and professional profiles required by the degree program. The main objective of the Committee is to provide elements for improvement in relation to the actual demands of the labor market or the academic world and to assess the employment potential of graduates. It has an advisory and proactive role vis-à-vis the Course Council on the direction and development of the educational offer, as well as on strategies for promoting the course in Italy and abroad.

The Coordinator proposes the names of the members of the Strategic Committee to the Course Council, which are approved unanimously. The members of the Strategic Committee elect a Chair from among themselves, who remains in office for five years and may be re-elected. The Chair convenes the Committee meetings (at least three times a year), which are attended by the Coordinator and Deputy Coordinator as observers.

The meetings of the Committee are minuted and the documents produced are kept on file.

Art. 6 Admission to the Course

To be admitted to the degree program, applicants must have a high school diploma or a foreign qualification recognized as equivalent by the Department Council, in accordance with current regulations. Applicants must also have or acquire adequate initial preparation.

Admission is limited, based on an annual call for applications that determines the number of places available for each academic year, the criteria for scoring, and the timing and procedures for the

selection process.

The assessment of adequate initial preparation is based on the analysis of the required documents (detailed in the call for applications) and the outcome of an oral interview, in which the candidate must demonstrate:

- a. basic knowledge as provided by secondary schools;
- b. an aptitude for the subjects covered by the course of study, arguing clearly and comprehensively about them, including in relation to their personal development plan.

Knowledge and competence in English will also be assessed, in accordance with the Council of Europe's reference framework, at level B2.

The assessment is carried out by a committee of teachers appointed by the Rector. The assessment of the knowledge required for admission to the course is considered passed if the student obtains a score equal to or higher than a minimum threshold set in the admission notice; students who are successfully placed in the ranking but with a score below this minimum threshold will be assigned additional educational obligations (OFA), due to the need to fill the gaps identified. In this case, the Commission will inform the candidate of the procedures for fulfilling these educational obligations and the related assessments at the end of the agreed period (and in any case within the first year of the course), for which the Commission is responsible.

Art. 7 - Planning and organization of teaching

In line with the deadlines indicated by the University and normally by the end of May, the Course Council defines annually the teaching offer of the course itself, understood as the set of all educational activities planned for the cohort of students enrolling in the academic year in question, including supplementary, preparatory, orientation, and tutoring activities. For each educational activity, it indicates the normal year of the course, any division into modules, the scientific-disciplinary sectors, the credits awarded, the time commitment, and the disciplinary area.

In good time for the possible activation of new courses and the timely publication of the educational offer, the Course Council submits proposals to the Department regarding the calendar of lessons, which take place on a semester basis, and that of exams, taking care to maintain a fair balance between classroom activities and personal study. The Course Council also proposes to the Department all necessary measures relating to the assignment of teaching positions (also taking into account knowledge of the English language), in accordance with current University regulations.

The planned teaching program, approved by the Department Council, is entered into the University's internal management system and published on the course website.

The Course Council prepares the Study Manifesto and Student Guide annually and publishes on the website the list of courses offered by the degree program, indicating the relevant scientific-disciplinary areas, any division into modules, the credits assigned to each course, the distribution over the years, the relevant educational activities (characterizing, related, etc.), the disciplinary area, the curricula offered to students, and any other information deemed useful. etc.), the disciplinary field, the curricula offered to students, and any other information deemed useful.

For each educational activity, the Study Council ensures that the teacher prepares and adequately publicizes a syllabus containing the preliminary knowledge required, the detailed program, the educational objectives, the teaching materials and reference texts, the teaching methods adopted (including distance learning), the criteria and methods of assessment, the teacher's contact details and

office hours. The course description may also contain other information deemed useful for facilitating course attendance and individual study activities by students, promoting conscious and active learning.

For the determination of credits, it is agreed that 1 credit corresponds to 25 hours of work, consisting of assisted teaching (lectures, exercises, seminars, laboratories, etc.) and hours of individual study.

For teaching activities, each credit corresponds to 6 hours of lectures, 1 hour of exercises or practical activities carried out in the classroom, and 18 hours of individual study. With regard to extracurricular activities, each credit corresponds to a personal time commitment of 25 hours.

To promote integration among students and the internationalization of teaching, all teaching activities are held in English.

In order to promote an environment open to cooperation between students and teachers, both Italian and foreign, students, teachers, and administrative staff involved in the course of study use English in formal and informal communications.

Art. 8 - Transparency and Quality Assurance

The degree program adopts procedures to meet the requirements of transparency and the conditions necessary for proper communication with students and all interested parties. In particular, it makes the information required by law available before the start of teaching activities and, in any case, by October 31 of each year. In addition, it constantly and promptly updates the information posted on its website.

The degree program adheres to the University's quality assurance policy. The degree program refers to the department's joint committee. The Department Council identifies the professor responsible for the quality assurance of the degree program.

Art. 9 - Educational activity plans

The degree program is divided into educational paths (curricula) which, although differentiated, are characterized by complementary disciplinary approaches and specialized teaching methodologies. The educational organization of the educational paths is established by the Degree Program Council and made public through the educational program.

Each student chooses their curriculum by the deadline for enrollment in the second year of the course and notifies the Course Council at the same time. Students are required to follow the educational path, respecting the sequence of courses and related exams as set out in the teaching program for the relevant cohort.

Any requests to switch from one path to another must be submitted to the Program Coordinator with a letter explaining the reasons. The Coordinator will evaluate the request based on the organizational needs of the program.

Detailed information is available and constantly updated on the course website.

The study plan includes:

- i) compulsory educational activities (basic, core, and related educational activities) – 150 CFU
- ii) activities freely chosen by the student – 18 ECTS credits
- iii) additional educational activities – 6 ECTS credits
- iv) final exam - 6 credits.

Attendance is not compulsory, but strongly encouraged by the degree program, which takes attendance data into account when drawing up rankings for the awarding of merit scholarships

promoted by the degree program, opportunities to participate in specific extra-curricular activities, or the awarding of an additional point in the final exam.

The course descriptions provide details on attendance requirements and thresholds; attendance is recorded via signature on a laptop application.

With regard to elective exams, students may choose any course offered by the University that is taught in English and consistent with the Global Governance degree program. The degree program may also recommend certain options consistent with the educational project.

Students wishing to take elective exams that are not recommended in their study plan must request prior authorization from the Coordinator. For courses offered by other degree programs, students are responsible for ascertaining any conditions (prerequisites, etc.) for taking the relevant exam.

Students who wish to take additional exams must submit a specific request to the program and have their study plan approved; otherwise, exams taken chronologically after completing the number of credits required by the study plan will be considered additional.

Credits earned for courses additional to those required to complete the program of study remain recorded in the student's academic record and may subsequently be recognized in accordance with current regulations. Grades obtained in additional courses are not included in the calculation of the grade point average, but are included in the Diploma Supplement.

Art. 10 - Assessment

The committees responsible for assessments are established by the Department Council, upon the proposal of the Coordinator, and are composed of at least two members: the Chair, normally the professor responsible for the course, and a member chosen, where possible, from among the teaching staff or experts in the subject who teach in the degree program belonging to the same scientific disciplinary sector as the course or another related sector. The appointment of subject experts, governed by specific regulations, is made by resolution of the Department Council upon the recommendation of the Degree Program Council. In urgent cases, the Director may add members to the committee, subject to ratification of the decision at the next meeting of the Department Council.

Each teacher establishes the assessment methods and the order in which they are to be carried out, which they are required to observe and communicate to the Coordinator and to the students before the start of the course and, in any case, to specify in the course program.

Exams are held at the end of the respective courses and must cover the course program, which is published on the course website. Exams are assessed individually. They are graded on a scale of 30 and are considered positive with a grade of at least 18/30. In the case of a maximum grade (30/30), honors may be awarded.

Students may withdraw from the exam on their own initiative or at the suggestion of the instructor without completing the exam. In this case, the withdrawal will be recorded without consequences for the student's academic record. It is at the discretion of the instructor to decide whether the student may retake the exam at the next exam session.

Teachers may schedule midterm exams. The dates of the exemption exams are set by the academic office, after consulting with the teacher. In order to take the exam, the student must be in compliance with the rules regarding enrollment and payment of university fees.

If students are required to submit presentations or other work, they must comply with the deadlines set by the instructor, which must take into account the students' workload. In the event of delays, instructors will take this into account in the final assessment of the exam.

In the case of papers submitted by students and written exams, evidence of plagiarism, copying, and use of texts taken from web pages or other materials declared unusable will be sanctioned at the discretion of the instructor, with penalties in the final assessment, including the rejection of the student and, in extreme cases, the cancellation of the exam. The teacher shall report evidence of such behavior to the Degree Program Council for possible further sanctions in accordance with the Degree Program Code of Conduct. The Degree Program Council organizes annual seminars to provide students with instructions on how to avoid plagiarism in their learning activities and to inform them of the possible consequences of such behavior, as well as to draw their attention to and teach them how to recognize and manage situations of potential conflict of interest.

In the case of written exams, the professor is required to allow the student to view their exam paper for at least one month after the exam, explaining the reasons for the grade assigned.

When exams also include integrated tests for several coordinated courses or modules, the professors responsible for the courses or coordinated modules contribute to the overall assessment of the student's performance, without prejudice to the single report.

The calendar of exams and tests is established well in advance, with the definition of the minimum time intervals and sessions within which it is possible to take the exams. This calendar is published well in advance on the course website.

Students must take the exams included in the program for their cohort, observing any prerequisites. Elective (optional) exams may be taken starting in the first semester of the third year, unless exceptions are approved by the Program Council and communicated well in advance.

First-year students may take second-year exams only if they have already taken all the exams required in the first-year study plan. Any exceptions may be authorized by the Course Council for special reasons.

Students who intend to take exams during a period of international mobility must comply with their study plan and the respective regulations, in accordance with the previously approved learning agreement. The procedure for elective exams not expressly recommended by the study plan also applies to exams taken during mobility.

For students who are eligible to graduate in the winter session, exams taken by February of the calendar year following the end of the academic year are relevant to the previous academic year and do not require re-enrollment. The administrative procedures governing this aspect are published each year on the institutional websites and in the Student Guide.

There are no special exam sessions for students who are behind in their studies.

The instructor is required to adhere to the exam dates, which cannot be brought forward once they have been announced, but may only be postponed in exceptional circumstances, after consulting with the Coordinator and giving adequate notice. It is the specific duty of the course instructor to ensure their presence on the exam dates. If they are unable to attend for urgent and unforeseen reasons, it is their responsibility to ensure the presence of a substitute and to promptly inform the Coordinator and the Director of the Department.

In accordance with the Charter of Student Rights, students are entitled to two exam sessions for each course for each exam session.

As a rule, each student may take the exam in each exam session.

Art. 11 - Final exam

The final exam, which is worth 6 credits, consists of writing a paper on a specific topic involving several disciplinary areas, treated in depth in the theoretical and/or empirical part. In the paper, which must meet the fundamental criteria of scientific writing, the graduating student must demonstrate advanced skills in the coherent organization and critical discussion of the concepts acquired during the course of study, as well as the sources and bibliographic material on which the work is based. The

paper will be written under the supervision of a supervisor and presented and discussed in front of an examination board composed of at least five professors who have taught in the program, as determined by the department director upon the recommendation of the program coordinator.

The thesis, written in English, must be submitted to the supervisor and the members of the committee in accordance with the procedures and deadlines published on the program website.

The thesis is checked for plagiarism using special software by the student, who is required to inform the supervisor and the coordinator if the text contains similarities exceeding the percentages indicated in the table on the program website, in order to make the necessary improvements.

The student may be assigned a supervisor who is not part of the Global Governance degree program and with whom they have not taken an exam, following the express consent of the professor, due to the highly interdisciplinary nature of the thesis and the in-depth knowledge of the subject matter of the thesis on the part of the chosen supervisor, subject to authorization by the course coordinator to whom the student must submit an express request.

In order to take the final exam, students must have passed all the exams relating to the courses included in their study plan and be up to date with the payment of university fees and course contributions. The final exams take place over at least three s: autumn, summer, and winter. The calendar of graduation sessions, along with other useful information, is published on the course website before the start of the academic year.

The degree application must be submitted in accordance with the deadlines and procedures established by the Student Secretariat.

The supervisor may avail themselves of the collaboration of a scholar from outside the Faculty of Economics or the University. In this case, subject to the authorization of the Department Director, the external scholar may be called upon to sit on the graduation committee, upon the recommendation of the coordinator.

The Committee expresses its assessment taking into account the student's overall curriculum, the average of the grades obtained and the honors obtained in the exams, as well as the final discussion. The final exam is awarded a maximum score of 5 points for the quality of the thesis, to be added to the score calculated on the basis of the student's final weighted average converted to a scale of 110. An additional point is added to this score for those who, graduating in the first session available in the third year, have attended the minimum percentage of lessons and extra-curricular activities, as defined in Article 9 of these regulations and further detailed on the course website.

The final exam is public and is passed when a minimum grade of 66 out of 110 is obtained. The assessment is expressed in hundredths. The Commission may, by unanimous and reasoned decision, award honors to candidates who obtain the maximum score of 110/110.

Art. 12 - Transfers, abbreviated courses, and credit recognition

The University's general procedures and criteria for transfers from other University courses, transfers from other universities, course shortening, and the recognition of credits earned by students are defined by the Board of Directors, after consultation with the Academic Senate, and reported annually in the Student Guide, published on the University's institutional website.

The Department Council, upon the proposal of the Degree Program Council, decides on applications for transfers and changes from other degree programs, assessing the suitability of previous educational activities with the educational objectives of the degree program, also for the purposes of shortening the program. The acceptance of transfer and transfer applications is subject to the availability of places according to the admission schedule established in the annual call for applications, with reference to the year of the program and the cohort in which the student falls based on the number of credits recognized.

Art. 13 – Part-time students

Students who, for work, family, medical, personal, or similar reasons, believe that they cannot devote the standard number of hours per year to attendance and study, may choose to enroll on a part-time basis. Students who choose part-time status will see an increase in the number of years of study and a reduction in the tuition fees for their course of study.

The relevant procedures are defined annually by the University and set out in the Student Guide.

Art. 14 - Student mobility and opportunities abroad

Students regularly enrolled in the second year of the Global Governance degree program may apply for the Erasmus+ and Overseas international mobility programs, as well as the program offered by the Venice International University (VIU) International University Consortium. In order to expand the internationalization of the Global Governance degree program, the CdS promotes the signing of dual degree agreements in compliance with current regulations.

Admission to Dual Degree programs and verification of the correct implementation of the study plan are managed by the Coordinator and the Degree Program Council on the basis of the agreements entered into, giving priority, in the case of selection between several aspiring students, to the credits earned, merit, and motivation for the project, as well as knowledge of the language required at the partner university.

The recognition of exams taken in exchange programs is subject to prior authorization to take them, upon request by the interested party addressed to the Coordinator.

Recognition will be based on the documentation officially received from the host institution.

The Course Council, having verified that the work carried out by the student corresponds to the learning agreement, proposes the recognition of the relevant credits earned, which is then decided upon by the Department Council. If the credits earned refer to courses other than those authorized, the Department Council will decide on their recognition.

During their period at the partner university, students shall conduct themselves in accordance with the values set out in the Code of Conduct, which they sign when enrolling on the course.

All credits earned by students during their period of study abroad—within agreements between European and non-European universities—must be accepted by the student's home university without requiring additional work on the part of the student and without further verification exams.

Art. 15 - Opportunities for students

The University promotes numerous opportunities for enrolled students, including scholarships, merit awards, research grants, calls for tutoring and part-time collaboration activities, educational trips, contributions for cultural initiatives, agreements, and discounts. These initiatives are always adequately publicized on the University website at <http://web.uniroma2.it> and on the course website.

Art. 16 - Guidance and tutoring

Orientation serves to provide the necessary knowledge for making an informed choice of university course, assistance in the admission phase and during the course of study until graduation, and guidance in the world of post-graduate prospects.

Tutoring aims to improve the educational impact of the university experience for each individual student, helping them to develop the ability to organize their own university curriculum independently. It aims to guide and assist students throughout their studies, to make them actively involved in the educational process, and to remove obstacles to successful university attendance.

The tutoring service aims to:

- provide general information on the organization of the University;
- illustrate the tools, content, and educational objectives of the degree program;

- provide assistance in preparing for individual exams;
- assist students in choosing from the various possible institutionally defined study paths (study plan, specializations, prerequisites), as well as guide them in their post-graduate choices.

Students can take advantage of a dedicated academic office, which provides ongoing information and support, and promotes promotional and orientation days dedicated exclusively to Global Governance (Open Days) throughout the year, aimed at students and their families, held by the Coordinator and the professors teaching the degree program.

It also organizes post-graduate orientation days with presentations of study programs (both Italian and foreign) of interest to students for the continuation of their studies, by representatives of the academic staff of the program presented. Each student on the program is also assigned an advisor, with whom they are required to meet at least twice a year.

This dedicated activity complements the orientation days organized by the University Orientation Service (Open Doors), which always include staff from the Global Governance course secretariat available to interested parties.

Art. 17 - Curricular internships and placements

Curricular internships aim to alternate study and work within the educational process and to guide career choices through direct knowledge of the world of work. Curricular internships award students 6 credits, for a total of 150 hours at the host institution.

The Department Council, after consulting with the Course Council, may also recognize other educational activities (participation in projects, summer/winter schools, etc.) carried out by the student, provided that they are authorized in advance by the Coordinator and deemed to be in line with the educational project.

At the end of the internship, the student is required to produce a statement from the head of the institution or organization where the internship was carried out, indicating the hours of activity and their subject matter. Following the statement confirming completion of the internship, the Department Council will decide on the credits to be awarded.

Art. 18 - Student obligations

Students are required to comply with the laws, statutes, regulations, and provisions issued by the competent authorities for the proper conduct of teaching and administrative activities.

Students are required to behave in a manner that does not damage the dignity and decorum of the University, in compliance with the Code of Ethics, in all their activities, including internships and work placements carried out at other national and international institutions.

Any sanctions are imposed by decree of the Rector, in accordance with the provisions in force and the University Statute.

The degree program has its own Code of Conduct, written in English and published on the program website.

The Code of Conduct, in accordance with the Code of Ethics, requires students, teachers, and administrative staff to base their relationships on the principles of loyalty, solidarity, transparency, and punctuality. Students and teachers must read and sign it before the start of the academic year.

Violations of the Code of Conduct constitute disciplinary offenses and are punished in accordance with current legislation.