

Ph.D. program in Economics and Finance

VADEMECUM A.Y. 2023-24

****Guidebook for Study Plan and Examinations****

All students intending to attend a course must submit a study plan by the indicated deadline. All the exams included in the study plan must be passed according to the following rules. Auditing courses is not allowed. Students who intend to attend a course must include it in their study plan and commit to taking the exam.

****First Year****

All students are required to attend and pass the exams scheduled for the first year (dedicated and borrowed from Master's courses). Students who believe they have previously taken courses with similar content and level to those offered may request an exemption from the course coordinator and the course instructor. Such exemptions are granted by the coordinator and the course instructor at their indisputable judgment based on the documentation provided by the students (exam syllabus, name of the course instructor, year of completion, and grade obtained).

In any case, students must attend at least 288 hours of courses. Students who, due to received exemptions, fall below this threshold MUST choose additional exams from those offered: (i) at our university at the Master's or doctoral training level, (ii) by visiting professors, (iii) from the educational offer of the sister program, Rome Economics Doctorate.

****Submission of First-Year Study Plan****

The deadline for submitting the study plan for all first-year students is set for September 15, 2023. It is essential to respect this date to adequately plan the workload and ensure timely approval. In this instance, first-year students request an exemption from attending mandatory courses. We are aware of the fact that some courses begin earlier. This will give the opportunity to audit the first few classes to check that the level is indeed comparable to the level of the courses you have already been exposed to.

****Minimum Number of Hours for Subsequent Years****

250 hours, spread over multiple years. Additional courses will be activated. More information on how to compile the study plan from the second year onwards will be given later on.

****Exams****

In the event that a student does not pass an exam in the study plan, two options will be available:

- a. Admission to the next year with a reservation: The student will be allowed to continue with the Ph.D. program but will be required to retake and pass the failed exam during the following academic year.
- b. Admission denied: If a student fails to pass a number of exams in the study plan multiple times, admission to the Ph.D. program may be denied by our Collegio Docenti.

****Change of Study Plan****

In the event that a student decides to modify their study plan, the following guidelines must be followed:

- a. Reason for the Change: The student must provide a detailed explanation regarding the reason for the study plan change.
- b. Coordinator's Approval: The new study plan must be approved by the Ph.D. program coordinator.
- c. Supervisor's Approval: Students who already have a supervisor must also obtain approval from their supervisor.