PhD Announcement Academic Year 2019/2020

Disclaimer: *This webpage and all the information hereby provided to readers and applicants are not intended to be a substitute of the official announcement and must be used for informational purposes only. The contents are based upon a translated summary of the official announcement which is the unique source to be considered accurate, complete and legally binding.*

Application Deadline: 13th of May 2019 at 03.59 PM (CEST)

The selection announcement for the admission to the 2018 PhD Programs is officially open. Candidates, regardless of their nationality, are invited to submit their application. All essential information is reported in the relevant paragraphs of this announcement.

Modifications to requirements, as well as to submission procedures and to available positions or scholarships, will be eventually given, before the deadline, at the page http://dottorati.uniroma2.it.

Activated PhD Courses

- ANCIENT CLASSICS AND THEIR FORTUNE: ARCHEOLOGY, PHILOLOGY AND HISTORY
- ASTRONOMY, ASTROPHYCS AND SPACE SCIENCE
- BIOCHEMISTRY AND MOLECULAR BIOLOGY
- CHEMICAL SCIENCES
- CIVIL ENGINEERING
- COMPARATIVE STUDIES: LANGUAGES, LITERATURES AND ARTS
- COMPUTER SCIENCE, CONTROL AND GEOINFORMATION
- CONTRACTS, SERVICES AND MARKETS THEORY
- CULTURAL HERITAGE, EDUCATION AND TERRITORY
- ECONOMICS AND FINANCE
- ELECTRONICS ENGINEERING
- ENGINEERING DESIGN AND INDUSTRIAL PRODUCTION
- ENTERPRISE ENGINEERING
- EVOLUTIONARY BIOLOGY AND ECOLOGY
- HISTORY AND PHILOSOPHICAL-SOCIAL SCIENCE
- IMMUNOLOGY, MOLECULAR MEDICINE AND APPLIED BIOTECHNOLOGY
- INDUSTRIAL ENGINEERING
- LAW AND PROTECTION: CONTEMPORARY EXPERIENCE, COMPARISON, ROMAN LAW
- MANAGEMENT
- MATERIALS FOR HEALTH, ENVIRONMENT AND ENERGY
- MATHEMATICS
- MEDICAL-SURGICAL BIOTECHNOLOGIES AND TRANSLATIONAL MEDICINE
- MEDICAL-SURGICAL SCIENCES

- MICROBIOLOGY, IMMUNOLOGY, INFECTIOUS DISEASES, TRANSPLANTATION AND RELATED DISEASE
- MOLECULAR AND CELLULAR BIOLOGY
- NEUROSCIENCE
- NURSING SCIENCES AND PUBLIC HEALTH
- PHISYCS
- PUBLIC LAW
- SYSTEMS AND EXPERIMENTAL MEDICINE
- TISSUE ENGINEERING AND REMODELING BIOTECHNOLOGIES FOR BODY FUNCTION

Requirements

The call is open to all candidates with a second level degree obtained in Italy or abroad within 31 October 2018. If obtained abroad, the degree awarded must be considered equivalent to an italian degree by the PhD Board that will do the assessment.

Every specific requirements and qualifications are duly listed in the PhD description sheets, that form an integral part of this announcement. The PhD description scheets also provide the date of the examination tests. Any changes to the dates will be available at http://dottorati.uniroma2.it with a 15 days' notice.

Foreign candidates

Foreign candidates must submit their applications with the online procedure described in the paragraph "Application procedure". When entering their personal data in the online platform, the candidates are required to to enter all the first names and last names on their passport otherwise the computer system will generate an invalid fiscal code.

During the online procedure, foreign candidates must choose whether they want to apply also for a scholarship or they have their own source of funding (so-called Independent Candidates).

Independent Candidates (c.d. Foreign State Fellows) will skip the written exam, will be able to take the oral exam remotely and will be placed on a reserved ranking list compared to ordinary candidates.

All foreign candidates are required to pay for the selection fee of 35 euros only if they will be effectively admitted to the PhD.

In addition to requirements of this announcement and of the PhD description sheets, foreign candidates with a non-EU degree title must submit to the PhD Secretariat, within 6 months of the effective enrolment, the Declaration of Value.

Candidates with disability

In accordance to art. 3 of Law 104/1992, candidates with disability equal or higher to 66% that needs assistance and/or additional time have to notify the University Committee for Students with Disabilities by email at the following addresses segreteria@caris.uniroma2.it and giovanni.larosa@uniroma2.it:

- requests for ordinary assistance have to be sent at least 10 days before the first examination test;

- requests for special technology assistance have to be sent at least 20 days before the first examination test.

All assistance forms are available at this link: http://caris.uniroma2.it/?page_id=208.

Application procedure

The applications must be submitted online at this link https://delphi.uniroma2.it/totem/jsp/index.jsp?language=EN by following the procedure described below:

1. *Click STUDENT SECTION*

2. *Click Postgraduate Courses (BOX A)*

3. *Click Doctorate Degree Courses (BOX 4)*

4. *Click Enrollment to the Admission Test for the Doctorate Program (BOX 1)*

5. *Click Start application procedures (BOX a)*

6. *Choose the Faculty*

7. *Ignore the statement in the white box in the upper part of the page. Choose the PhD you want to apply for. Each PhD has one selectable row for Italian candidates only and one selectable row for foreign candidates only. **It is important to read carefully and select the proper row.***

8. *Enter the requested data in the text field. If you have multiple first names and/or last names in your passport, **it is important to enter <u>all of them</u>** because this will affect the fiscal code generation.*

   Click Next

9. *Before entering the Country of birth, you must first click the white label and a popup window will be opened. In the new window select EE from the list, then enter your Country and click Send. Enter all the requested data in the text field, click Next, enter your city of birth and click Next again*

10. *as above*

11. In this section you must enter some data and also upload the requested documents:

- *CURRICULUM: upload your CV (curriculum vitae) max 30MB pdf only*

- *DEGREE: enter the requested information related to your degree*

- *PASSPORT: upload a signed copy of your passport (EU nationals only can, in alternative, upload a signed copy of their national identity card)*

- *SCHOLARSHIP: choose one of the following options*

  - *"I wish to apply also for a University Scholarship"*

  - *"I don't want to apply for a University Scholarship since I am an Independent Candidate**"*

Click Next

12. In this section you must declare if you have other evaluable qualifications

- *OTHER DEGREES/OTHER RELEVANT INFORMATION in a single .zip file up to 30 MB*

- *PUBBLICATIONS pdf only*

- *RESEARCH PROJECT - MOTIVATIONAL LETTER the system allows the update of two documents. Click to upload the Research Project (pdf only). Click again to upload the cover letter, even if the label remains "Research Project"*

- *WORK ACTIVITIES pdf only*

Click Next

Use the assigned fiscal code and the CTRL code to modify the submitted application before the deadline.

Different application modes will not be accepted.

Candidates are required to provide every information and documents requested during the application procedure.

At the end of the submission procedure the system will provide the finalized application form that must (at candidate's choice):

a) printed, signed and finally delivered in person, together with signed copy of a valid identity document, to the PhD Board, the day of the first examination test or

b) printed, signed, scanned and finally sent to the address giovanni.larosa@uniroma2.it, together with a signed copy of a valid identity document.

Italian candidates must pay for the application fee for each PhD application. As reported in the chapter "Foreign candidates", foreigners are required to pay for the application fee after the completion of the selection procedures **only if** they are effectively admitted to a PhD program. Further instructions will be provided after the eventual admission.

Enrolment

The enrolment of the admitted foreign candidates, will be carried out by the PhD Office after the appropriate documentation has been sent, as specified below:

a) in case of Independent Candidates:
- non-EU citizens must provide:

(i) a valid residence permit, or

(ii) the VISA, or

(iii) the documentation proving the ongoing visa application including the receipt for the payment of the fees for administrative rights;

- both EU and non-EU citizens, must submit the documentation proving their financial statement such as, for example:

(iv) a bank account balance of at least 5,800 euros, certified by the bank, or

(v) a scholarship funded by the country of origin of the candidate, or

(vi) a scholarship funded by the Italian Ministry of Foreign Affairs, or

(vii) the written declaration of an institution that wishes to support the candidate's PhD or

(viii) an employment contract.

Under no circumstances an Independent Candidate may be a recipient of a University scholarship.

Under no circumstances the LazioDISU scholarship may be considered as a valid source of funding

b) in case of foreign candidates that have applied **and** have been selected for the University scholarship, non-EU citizens must provide:

(i) valid residence permit, or

(ii) the entry VISA, or

(iii) the documentation proving the ongoing visa application including the receipt for the payment of the fees for administrative rights;

c) in case of foreign candidates that have applied for the University scholarship **but not selected** for the scholarship, in addition to the documentation indicated in the previous point b), they must submit the documentation proving their financial statement such as, for example:

(iv) a bank account balance of at least 5,800 euros, certified by the bank, or

(v) a scholarship funded by the country of origin of the candidate, or

(vi) a scholarship funded by the Italian Ministry of Foreign Affairs, or

(vii) the written declaration of an institution that wishes to support the candidate's PhD or

(viii) an employment contract.

Under no circumstances the LazioDISU scholarship may be considered as a valid source of funding

The deadlines for the enrollment, which will be published on the PhD Office website, are referred to Italian candidates only. Foreign candidates will receive apposite communications by email.

Enroled students accept to fully comply with the PhD Regulation of University of Rome Tor Vergata, issued by Decree of the Rector n. 1127 on 13 May 2016, available at https://web.uniroma2.it/module/name/Content/action/showpage/content_id/21717.

Grounds for exclusion and application rejection

Applicants will be excluded or application will be rejected if:

- All the requested documents and information are not provided within the deadline and in accordance with the rules laid down in the call, are not provided

- Either some or all requirements established in the PhD Description sheets are missing

- The application fee not payed within set out terms

- The signature, where explicitly requested, is missing

- The graduation day is later than October 31st, 2019.

- The academic qualification awarded abroad is not recognized as equivalent to an Italian qualification.

- The Declaration of Value is not provided to the PhD Secretariat within the prescribed term

- The research activities and the starting date of the PhD are not arranged, in agreement with the Coordinator, within fifteen days from the enrolment.

- Fraudulent and/or false statements have been provided. Declarations made can be subject to random verification in any moment during the PhD duration; in this specific case the selected candidates will also have to pay compensation equal to the scholarship's amount received.

Evaluation process

The maximum cumulative score for each candidate, that takes into account both admission test and declared qualifications, is of 100 points.

The minimum threshold for the admission is a cumulative score of 60/100.

If the admission test includes an oral exam, the date of the exam can be communicated the day of the written exam.

The ranking lists, both provisional and final, will be made available at this page: http://dottorati.uniroma2.it.

Candidates will be admitted to PhD courses according to the final ranking lists until all available positions are assigned.

In case a candidate is present in more ranking lists, he/she has to choose only one PhD for the effective enrolment.

Scholarships

Similarly to the PhD positions, scholarships are granted according to the final ranking list. The scholarship gross amount is € 15.343,28 per year including social security contributions (INPS) and it is exempt from IRPEF income tax. The scholarship will be granted on a monthly basis and has a yearly validity. It can be renewed for a maximum of three years if the candidate's activities are positively evaluated by the PhD Board.

More information and assistance can be requested to serena.sposato@uniroma2.it

Giovanni La Rosa

Head of PhD School